



Illinois Department of Public Health

Division of Environmental Health

**FACTSHEET**

## **Prequalification for Swimming Facility Architects, Professional Engineers and Contractors**

### **General Prequalification Information**

- On January 1, 2013, new legislation was enacted that calls for swimming facility architects, professional engineers and contractors to be prequalified by the Illinois Department of Public Health.
- Prequalification is free of charge to the applicant.

### **Prequalification Requirements**

- Architects and professional engineers must be actively licensed by the Illinois Department of Financial and Professional Regulation.
- If applicant is a limited liability corporation or corporation, it must be registered and in good standing with the Illinois Secretary of State.
- Contractors must self-perform construction of a minimum 25 percent of the permitted work.
- Successfully complete the Department's training.

### **Initial Application**

- Submit a completed prequalification application form provided by the Department detailing technical expertise and work history.
- Incomplete submission will be returned. If initial prequalification is denied, the applicant may reapply 30 days after the date of denial.

### **Renewal**

- If approved, the initial prequalification shall be valid for one year from the date of issue.
- The Department shall not issue the same applicant more than two initial prequalifications consecutively or within a five year period.
- Current prequalified architect, engineers and contractors must submit a prequalification renewal application to the Department 60 days prior to prequalification expiration.
- If approved, renewed prequalification status shall be valid for two years from the issuance date.

Application forms and training schedules are available at:

[www.idph.state.il.us/envhealth/swimmingpools.htm](http://www.idph.state.il.us/envhealth/swimmingpools.htm)