



# Special Flood Hazard Area Request Form

In accordance with Executive Order V (2006), if a project site is located in a mapped floodplain (Special Flood Hazard Area), the Illinois Department of Public Health (IDPH) is required to ensure that before a permit, grant or a development is planned or promoted, the proposed project meets the requirements of the Executive Order, including compliance with the National Flood Insurance Program (NFIP) and state floodplain regulation.

In order for the IDPH to determine if the proposed project is within a mapped floodplain, the information requested on this form must be completed along with a copy of the FEMA floodplain map with the project site clearly shown.



1. Applicant: \_\_\_\_\_  
 (Name) (Phone Number)

\_\_\_\_\_ (Address) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (ZIP Code)

2. Project Location: \_\_\_\_\_  
 (Address) (City) (State)

\_\_\_\_\_ (County) \_\_\_\_\_ (Township) \_\_\_\_\_ (Section)

3. Description of Proposed Construction:

4. Locate the project site using the FEMA Map Service Center website (<https://msc.fema.gov/portal/home>). If a map like that shown on page 2 is shown, select the **Go To NFHL Viewer** tab above the map. You can print a copy of the floodplain map by selecting the toolbox icon  in the top corner of the page. Select the pin tool icon  and place a pin on your site. Print a FIRMETTE size image.

If there is no digital floodplain map available select the View/Print FIRM option above the aerial photo. You will then need to use the tolls to locate the property on the copy of the paper map and use the Make a FIRMette button.

**IS THE PROJECT SITE LOCATED IN A SPECIAL FLOOD HAZARD AREA:**  Yes  No

If you are unable to determine if the site is in the mapped floodplain, contact the local community or county building or planning department for assistance.

If the determination is being made by a local official, please complete the following:

FIRM Panel Number: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Name of Official: \_\_\_\_\_ Title: \_\_\_\_\_

Business/Agency: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE:** This finding only means that the property in question is or is not in a Special Flood Hazard Area as designated on the map noted above. It does not constitute a guarantee that the property will or will not be flooded or be subject to local drainage problems.



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5. If "NO" was checked above in Part 4, return this form and the floodplain map to the IDPH, Division of Environmental Health, 525 West Jefferson Street, Springfield, IL 62761, so that review of the plans may proceed.

If "YES" was checked above in Part 4, submit a copy of this form, the floodplain map and any local and/or state permit information to the IDPH, Division of Environmental Health, 525 West Jefferson Street, Springfield, IL 62761. The continued review of the plans, grant application or other department actions will continue on a case by case basis depending on the impact of the floodplain on the proposed project.

**A local floodplain permit is required for all floodplain development. Permit documentation must be submitted as part of your IDPH application.** If a state floodway permit is also required contact the Illinois Department of Natural Resources/Office of Water Resources at 217.608.3116 or go to <https://www2.illinois.gov/dnr/WaterResources/pages/PermitPrograms.aspx> for more information.

### IMPORTANT NOTICE

THIS STATE AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED UNDER PUBLIC ACTS 77-1472, 77-1473, 78-715, AND 78-1149. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION COULD RESULT IN A FINE UP TO \$1,000.

### Floodplain Map Example

The image below is an example of the floodplain mapping required as part of the IDPH swimming facility construction permit showing that the swimming pool, to undergo a major alteration, is outside the mapped floodplain.

