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Meeting Minutes of:
ILLINOIS DEPARTMENT OF PUBLIC HEALTH
Levels of Care: Transfers (LOC)

November 27, 2017
11:30 a.m. until 1:00 p.m.

IDPH Offices 69 W. Washington, 35th Floor Chicago, IL	IDPH Offices 535 West Jefferson, 5th Floor Springfield, IL
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Attendees

Members in Attendance	Guests and IDPH
Cindy Mitchell Jodi Hoskins Frank Belmonte (Phone) Jean Goodman (Phone) Diane Long Kshama Shah Fiona Springman	Trishna Harris, IDPH Tanya Dworkin, IDPH Shannon Lightner, IDPH Alexander Smith, IDPH Natasha Goodrich Christine Emmons Scott Jodi Hoskins Debbie Kamrat Salena Kinser Carol Rosenbusch Myra Sabini Shirley Scott
	Members Not In Attendance
	Rob Abrams

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Motions

1. **Motion to approve the minutes from September with minor changes.**
 - Jodi Hoskins 1st, Diane Long 2nd, Unanimous yes.
2. **Motion to adjourn.**
 - 1st Frank Belmonte, 2nd Kshama Shah, Unanimous yes.

Introductions and Welcome

- Cindy Mitchell, Chair of the committee, ask everyone in the room, in Springfield and Chicago, and on the phone to introduce themselves.

Agenda Items

1. IDPH Updates

- The Illinois Department of Public Health (IDPH) staff spoke about the two new levels of care work groups. One that was already planned, the implementation work group, and one that was created out of need, the quality improvement workgroup.
- Requested that the committee send IDPH for anyone who would be interested in.
- The committee had some questions for the new LOC groups:
 - o Will there be overlap with other LOC teams? – Yes.
 - o Can the transport group recommend things to the new LOC QI group? -- Yes.
- Site Visit questionnaire responses is due December 1st. IDPH sent out a questionnaire on site visits and the responses will be due in December.
- As long as the mom is safe for transport, wants to be transferred, and a doctor at the receiving hospital is willing to accept. The receiving hospital cannot decline - can a receiving hospital decline a mom?
- Fiona/the group will ask if Indiana pays for back transfers.

2. New Business

Review of Back Transports

- Discussion on the costs and the receiving hospitals responsibilities
- Should it be discussed with insurance companies?
- Suggested that there shouldn't be a rule about it, but it is encouraged
- Language to include: "Develop guidelines with referring hospitals"
- The group to research what other states do with regards to insurance

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- Will bring more information to the next meeting.
- Frank to reach out to hospitals regarding their contracts.

Indiana's Transport Guidelines

- Looked at the maternal transport team:
- Discussion on whether the hospitals should be responsible for transports, should they have an option to use EMS services, or just require that a hospital has a plan in place for transports
- Does EMS have proper equipment and team make-up to provide proper care for pregnant women?
- What is the role of the transport team?
- Should there be a nurse on the team who has Maternal Fetal experience? The group consensus is yes.
 - IDPH asked the group to further define "experience" or what actual experience is needed
 - **Public Comment:** Wanted the group to think of the financial impact the suggestion might impose.
 - Is there data to support someone with maternal fetal experience? What works best for moms and babies?
 - Survey hospitals on what they think about the issue?
 - IDPH asked the group to come up with questions to ask the hospitals.
 - Frank: think it's best to keep it more general or give just a list of experience that a nurse on staff should have. Also allow for consult.

3. Next Steps

- Back Transports Update
- QI Data from Website that Scott gave.
- EMS Questions? Try to get something set up to discuss with EMS
- AI: Group to send Alex days of the week that will/won't work.
- Diane will send Alex and Cindy EMS guidelines.
- Compile a list of questions for Level III on transport teams

Adjournment

Motion to adjourn, 1st Frank Belmonte, 2nd Kshama Shah, Unanimous yes.