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**Meeting Minutes of:**  
**ILLINOIS DEPARTMENT OF PUBLIC HEALTH**  
**Levels of Care: Designation, Redesignation, and Change of Network (LOC)**

February 15, 2018  
 8:30 a.m. until 9:30 a.m.

<b>George W. Dunne Building</b> <b>69 West Washington, 35<sup>th</sup> Floor</b> <b>Chicago, IL</b>	<b>IDPH Offices</b> <b>535 West Jefferson, 5<sup>th</sup> Floor</b> <b>Springfield, IL</b>
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**Attendees**

Members in Attendance	Guests and IDPH
Jenny Brandenburg (phone) Lori Filock Joan Cappelletti (phone) Linnette Carter (phone) Paula Melone (phone) Debbie Schy (phone)	Tanya Dworkin, IDPH Trishna Harris, IDPH Miranda Scott, IDPH Andrea Palmer, IDPH Catherine Adelakun, IDPH  Carol Rosenbusch Myra Sabini Daniell Ashford Natasha VanGrinsen Robyn Gude Cindy Mitchell Barb Garrison
	Members Not In Attendance
	Harold Bigger Adriena Beatty

**Motions**

1. **Motion to approve minutes from January, 2018.**  
 - 1<sup>st</sup>, 2<sup>nd</sup> Linnette Carter, Unanimous Yes
2. **Motion to adjourn.**  
 - Unanimous Yes

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**LEVELS OF CARE COMMITTEE: Designation, Redesignation, and Change of Network MEETING**  
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## **Introductions**

- Tanya Dworkin called the meeting to order about 8:35 a.m. and introductions were done in Chicago, Springfield, and on the phone.

## **Minutes**

- The minutes from January 2018 were approved.

## **Agenda Items**

### **1. IDPH Update**

- Tanya Dworkin updated that IDPH cannot require APCs to allow non-regional hospitals to attend their M&Ms, but stated that DPH believes it's best practice for the sending and receiving APCs to be present at an M&M to ensure ongoing communication and collaboration between hospitals. The Perinatal Code doesn't require it, though, so each hospital's legal team must make a determination about how to handle.
- Tanya Dworkin reminded everyone of the upcoming joint meeting between this LOC group, the Site Visit LOC group, and Facilities, coming up on March 1, 2018 from 2:00 – 4:00.

### **2. Chair Update**

- None

### **3. Old Business**

- None

### **4. New Business**

#### *Role of APCs in Site Visits*

- Oversight and conduit to State initiatives (DPH, ILPQC, etc.); education based on needs assessment; mentor hospitals to maximize potential; support hospitals in redesignation process; conflict resolution between hospitals in the APC's network
- Oversight of transfers/transport, but not responsible for the actual transport
- Letter of Agreement with each hospital in the network with an option to transfer out of network? Discussion of what should be in the LOA regarding transports.
- Role of APC in advising DPH on designation/redesignation and network transfer – should the APC have a role? Should the APC provide formal guidance or opinion? Consider the potential conflicts of interest due to competition. Should the APC even be a part of the designation process?
- Recommendations for what DPH should consider when deciding what hospitals will be APCs: quality, outcome measures, number of patients and procedures, geography, what to do if an APC is not meeting its requirements
  - Discussion of the difference between redesignating the hospital that has the APC contract and redesignating the APC – separate out the hospital level designation from the APC designation. When redesignating the APC, should another APC be doing the review?

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- Don't put the APC deliverables in the Code
- Consider what a hospital should expect from its APC for the site visit/designation process
- Standardized language for an LOA? No. DPH can't dictate standard language to a hospital; DPH can only specify topics that need to be addressed in an LOA.
  - Should LOAs address the APC's role in a site visit/designation?

**5. Next Steps**

- Next meeting is to talk about network transfers
- Next meeting is March 15, 2018 at 8:30 a.m.

**6. Public Comment**

- Public comment was made throughout the meeting

## **Adjournment**

Motion to adjourn, Unanimous yes.