

STATE EMS ADVISORY COUNCIL MEETING MINUTES

April 18, 2017

11:00 a.m. – 1:00 p.m.

Memorial Center for Learning and Innovations
228 W. Miller St., Springfield, IL 62702

CALL TO ORDER-MIKE HANSEN AT 11:00 A.M.

ROLL CALL VOTE:

Council Members Present: Glenn Aldinger, M.D. (ICEP), Richard Fantus, M.D. (ICEP), Stephen Holtsford, M.D. (ICEP), George Madland (ICEP), Connie Mattera (ICEP), Ralph Gaul (Springfield), Mike Hansen (Springfield), J. Thomas Willis (Springfield), Leslie Stein-Spencer (Springfield), Kim Godden (ICEP), David Loria (Rockford), Stuart Schroeder (Springfield), Randy Faxon (Springfield), Bradley Perry (Edwardsville), Brad Robinson (Springfield), Justin Stalter (Champaign), Robin Stortz (ICEP), Stephen Graham, M.D. (ICEP), and Mitch Crocetti (Rockford).

Council Members Absent: Doug Sears (proxy by David Loria), Kenneth Pearlman, M.D., and Jack Whitney, M.D.

Quorum is established.

APPROVAL OF MEETING MINUTES OF NOVEMBER 17, 2016:

Mike Hansen requested a motion to approve the minutes. The motion was moved by Kim Godden and seconded by George Madland. Minutes were approved unanimously.

CORRESPONDENCE/MIKE HANSEN: There were three (3) letters mailed out by Mike Hansen on behalf of the Council. The letters were addressed to Senators Richard Durbin, Tammy Duckworth, and Bill Cassidy requesting their support on HR304. HR304 passed the House and will be submitted to the Senate.

PUBLIC COMMENT/MIKE HANSEN: No public comments for EMS Advisory Council.

ADDITIONS TO THE AGENDA/MIKE HANSEN:

1. *Managed Care Legislation – Kim Godden*
2. *EMS Supervision over Police Entities (Auto-injector epinephrine) – Mike Hansen*
3. *Paramedic Shortage – Kim Godden*

ILLINOIS DEPARTMENT OF PUBLIC HEALTH REPORT/JACK FLEE HARTY, RN, EMT-P:

➤ **UPDATE ON EMS GRANTS**

- All FY17 EMS Fund Grant awardees have been announced and grant award money is being paid to awardees. The Department awarded \$64, 599.00 in grant monies.
- The FY18 EMS Assistance Fund Grant application was announced on February 20, 2017 and has closed as of April 10, 2017. EMS Assistance Grants will be awarded, if funded and authorized by the Illinois General Assembly.

➤ **Heartsaver AED**

- The Department has amended the Heartsaver AED Fund Grant 530. The rules were adopted at the February JCAR meeting. The rulemaking implements P.A. 99-0246 which added sheriff's offices, municipal police departments and public libraries to the entities eligible to apply for a matching Heartsaver AED Fund grant.

➤ **EMS WEEK**

- Emergency Medical Services (EMS) Week is scheduled for May 21–27, 2017 with Emergency Medical Services for Children's (EMSC) Day being celebrated on May 24, 2017. This year's theme is 'EMS Strong: Always in Service'. The 2017 EMS Week Planning guide/kit is available on ACEP's website.

- Certificates for years of service in EMS will be available upon request. The certificates will be emailed back to the requester in PDF form. It will be the responsibility of the requester to print them off, preferably on card stock or certificate paper, and present them to the recipients. The deadline for submission of names to the Department is Friday, April 21, 2017.
- Awards for EMS Instructor, Public Education, Response/Professional and Response/Layperson will also be given again this year. The deadline for submission to the Department was Friday, April 7, 2017. For more information about the years of service certificates and award nominations, please go to dph.illinois.gov.

➤ **TRAUMA PROGRAM UPDATE:**

- Assembling dates for site surveys are in April, May and June for Regions 8, 10 and 11. These hospitals have already received initial notification.
- A new Level II Trauma Center designation was attained by Decatur Memorial Hospital in Region 6.

➤ **DATA REQUESTS:**

- Drafted a MOU with University of Miami Data Request to study alcohol-related trauma admissions in Illinois and was sent to Legal for review, and to the Director’s signature.
- Drafted a Data Sharing Agreement with IDPH I-Plan requesting BAC data to upload in I-Query.

➤ **REGISTRY AND REPORTS:**

- Continue to assist registrars with reporting requests.
- Working with IT to update the Trauma Tables.
- Continue to provide technical assistance with registry issues.

➤ **CONTRACT AND PBC:**

- Started PBC (Procurement Business Case for trauma surgeons for FY18).

➤ **TRAUMA REGISTRY RFP:**

- The Department continues to work towards publishing a RFP for a Trauma Registry. The Department has approached IDOT for financial grant assistance to move forward with a Registry. IDOT agreed to review and consider a grant application as they also utilize registry data to comply with initiatives regarding highway death and injury surveillance. Our data is utilized by their staff to better summarize roadway accidents and the impact on the general public. We will pursue grant applications to be reviewed by IDOT in the next fiscal period.

➤ **IDPH STROKE HOSPITAL DESIGNATIONS:**

TO DATE TOTAL: 149

— ASRH (Acute Stroke Ready Hospital):	80
— PSC (Primary Stroke Center):	59
— CSC (Comprehensive Stroke Center):	10

NEW DESIGNATIONS IN 2016:

— ASRH:	11
— PSC:	4
— CSC (all former PSC):	6

NEW DESIGNATIONS 2017

— ASRH:	1
— CSC (all former PSC):	4

- State Stroke Fee Fund total as of April 10, 2017: \$49,882.90
- Anticipating a RFP for a Stroke Registry in the near future.

➤ **PRE-HOSPITAL DATA AND BYPASS PROGRAM UPDATES:**

• **PREHOSPITAL DATA PROGRAM**

- The transition from Version 2 to Version 3 of the NEMSIS Standard is underway, with one quarter of EMS agencies now submitting Version 3 data.
- Illinois has successfully transmitted Version 3 data to the NEMSIS national repository, but this can only be done manually at this point. An automated process is in the works. We are one of only 16 jurisdictions that have attained this goal at this time.
- The EMS System websites are not yet displaying information from Version 3 data. The software vendor is aware of this deficiency but has not provided an estimated resolution timeframe.
- Naloxone administration data continues to be of interest as a result of ongoing opioid use and overdose concerns. Regional breakdowns are available and Dan Lee would be happy to share this information.

• **EMRESOURCE**

- The migration from the Hospital Bypass System to EMResource was completed more than one year ago, and the transition has generally gone very smoothly.
- Of the 187 hospitals in the system, 54 are at 100% daily reporting reliability and another 43 are at 97%, based on January reporting levels.

• **EMTRACK**

- A round of face-to-face training is tentatively scheduled for the last two weeks of June 2017. The target audience is EMS agency-level personnel. EMS System Coordinators are also welcome to attend as a refresher course, or if they missed the training in April 2016. In Phase III, long-term care facilities will be included in this training.
- EMS agencies and Systems should contact the EMS Division if interested in setting up a pilot project using EMTrack.

➤ **EMSC PROGRAM UPDATES:**

• **2017 RON W. LEE, MD – EXCELLENCE IN PEDIATRIC CARE AWARDS**

Nominations for the 2017 Ron W. Lee, MD – Excellence in Pediatric Care awards have been received, and are undergoing review. These awards are typically presented during EMS Week to recognize excellence by those dedicated to pediatric emergency care and childhood injury prevention initiatives in Illinois.

• **PEDIATRIC FACILITY RECOGNITION**

- Regions 1 & 10 – Hospital site surveys in these regions are scheduled in May and June 2017.
- Region 9 – An educational session was conducted on February 15th at Advocate Lutheran General Hospital to review the renewal process. Their renewal applications are due Friday, May 26, 2017, and surveys will be conducted in late fall/early winter.

• **SCHOOL NURSE EMERGENCY CARE (SNEC) COURSE** - Eight (8) courses are scheduled this Summer to conduct the School Nurse Emergency Care course in Chicago, Elgin, Joliet, Maryville, Oak Brook, Peoria, Rockford and Winfield. This 3-day course provides school nurses with emergency care and disaster preparedness education and resources.

• **PEDIATRIC CARE MEDICAL SPECIALIST TEAM** – Recruitment is underway for this pediatric team within IMERT that will provide remote pediatric consultation during a disaster. This is not a “boots on the ground” team. They will instead provide guidance and consultation to hospitals and alternate care sites during a disaster. Information is available on the IMERT website.

• **EMSC PROGRAM PARTNERSHIP OPPORTUNITY** – A new competing EMS for Children State Partnership grant application is anticipated for release in Summer 2017, which represents a new cycle of funding that will begin on March 1, 2018. To date, this grant has been a collaborative effort at Loyola University Chicago. In

light of future needs of the Illinois EMSC program, the Department has opened this opportunity to all schools of medicine in Illinois to explore all eligible partners that may be interested in housing the Illinois EMSC program, and to assess the resources that institutions can engage to support future goals/objectives and ensure continued growth and sustainability of EMSC initiatives. Recently, the Department sent correspondence to all schools of medicine within our state announcing this EMSC partnership opportunity. Contact Evelyn Lyons for any questions.

➤ **EMS LICENSING YTD**

- New License Processed YTD = 1260
- Renewals Processed YTD = 1734
- Reciprocity Processed YTD = 72

EMS Licensing is currently running a backlog of 1 week for the issuance of new licenses.

TOTAL ACTIVE LICENSES IN DATABASE

EMT-B - Emergency Medical Technician Basic	20261
EMT-P - Emergency Medical Technician Paramedic	15763
FRD - First Responder Defibrillator	7847
ECRN - Emergency Communications Registered Nurse	4906
EMD - Emergency Medical Dispatcher	2858
TNS - Trauma Nurse Specialist	2695
LI - Lead Instructor	1403
EMT-I - Emergency Medical Technician Intermediate	601
PHRN - Pre Hospital Registered Nurse	412
	56,746

• **EMS LICENSING/GLSUITE**

— Department of Innovation & Technology (DoIT) continues to work with CMS and GL Solutions in building the new software platform for GLSuite 6. GL Solutions anticipates that they will be turning GLSuite 6 over to IDPH on April 6, 2017 for UAT (User Acceptance Testing).

➤ **TESTING AND EDUCATION**

— A three-year EMS Testing contract has been awarded to Continental Testing Services.
 — Jennifer Ludwig became the new EMS Education and Training Coordinator for EMS and Highway Safety on March 1, 2017.

• **CTS 4th Quarter 2016 Test Results** A brief summary of 1st attempt results for the 4th Quarter are as follows:

LEVEL	PASS	PASS PERCENTAGE	FAIL	FAIL PERCENTAGE	TOTAL	TOTAL PERCENTAGE
BASIC	132	81%	31	19%	163	100%
EMT-I	1	67%	1	33%	2	100%
EMT-P	108	94%	7	6%	115	100%
TNS	79	81%	18	19%	23	100%

➤ **AMBULANCE COMPLIANCE PROGRAM UPDATES:**

— Keith Buhs, the Ambulance Compliance Section Chief, has accepted a new position at Loyola University Medical Center. He will be leaving IDPH this week. On behalf of the Department, EMS & Highway Safety would like to express their gratitude for all of the hard work and effort Keith has done. Upon returning to the office today, Keith, Jack and Paula will review the Build Standards Administrative rules.
 — The Division has interviewed for the position of Regional Supervisor. This position will be working half-time for the Division of EMS and half-time for the HPP Program. The Division is initiating a program to move the EMS System Manuals to an electronic format and placing them into Comprehensive Emergency

Management Program (CEMP). Over the next year and once initial templates have been built out, the Department will provide training and access to CEMP. All Systems will be required to update all current documents and submit them electronically to the Department. Once completed, the following year, the Department will initiate System site surveys by State staff.

Question by George Madland: The Division had mentioned looking at data for the Naloxone administration due to the heroin overdose. How is the data obtained from the Police Departments?

Answered by Jack Fleeharty: HB01 included mandated reporting requirements. DHS Drug Monitoring Program possibly has this data, but unsure how data is collected. IDPH does not manage this role of data collection from Policy agencies. The Department only obtains information from hospitals, emergency departments, and healthcare side.

➤ **TRAUMA ADVISORY COUNCIL REPORT/RICHARD FANTUS, MD:**

- The Council is still waiting for a Trauma Registry.
- CQI “Right Person, Right Place, First Time” are looking at head injury GS level than 10 population. They are working on a complication list that we are utilizing to be compliant with the National Trauma Data Bank definitions. They are standardizing a form for PI feedback to centers that transfer patients. They are also reviewing benchmark reports utilizing the data we currently have.
- TNS courses are in full swing, with a 80% first pass rate.
- More legislative rules are moving through the State; uncertain where of their current status. The Subcommittee is reviewing specialists’ response time at both Level I and Level II trauma centers and what is required.
- Contemplating having a subspecialty for face injuries versus OMF, dental, ENT, etc.
- Anticipated having a meeting with a legislator who was interested in the multi-tier trauma system; it is yet to be scheduled.
- Burn classes are coming up in April 2017 at Loyola.
- University of Chicago Medicine came to present to the Region XI Committee in March 2017 to submit a RFP to become a Level I Adult Trauma Center on the South Side of Chicago. It was approved and the letter was sent to IDPH. It was noted that in the current Region XI trauma centers the geographic disparity of the location may help with transport time.

➤ **MOBILE-INTEGRATED HEALTHCARE/GEORGE MADLAND:**

- The House of Representatives Task Force led by Senator Holmes has met twice. There is an additional spot for a physician as a Representative on the Task Force. IDPH should appoint this position. IDPH was not under this impression as they had already appointed Dr. Valerie Phillips. IDPH will investigate and get back to the Council.
- The Task Force agreed that there are four (4) essential points to the MIH programs. They are data collection, funding, legislation and education.
- The MIH Subcommittee met last week and again at the Emerging Issues. The Committee was able to have conversations regarding the data elements with the approved programs as well as the Systems that supervise these programs. The purpose of the meeting is to develop common data metrics. Dan Lee attended this meeting as well.

➤ **EMS DATA/GEORGE MADLAND:**

- The transition to the NEMSIS 3 format and meeting all of the validity standards continues to be a dilemma for Systems. Dan Lee of IDPH has reached out to George inquiring as to where their data is. George wanted IDPH to inform Dan that they started submitting data yesterday (April 17th). IDPH will get about 5,000 records per day from individuals who utilize their system.

➤ **EMERGING ISSUES/GEORGE MADLAND:**

- The Subcommittee met yesterday (April 17th). One of the big issues is to resurrect the Legislative and Planning subcommittee to help create and be involved with a Strategic Plan.
- POLST and cross-jurisdictional; to be discussed under New Business.
- A discussion on another large issue regarding the increased medical treatment by police officers. Recommended contacting Illinois State Police for more epi-pen training for police officers.
- Keith Buhs reported progress on rule changes for the ambulance specifications.
- Inconsistencies regarding bypass in Regions 7, 8, 9, 10, and 11 and misdirecting of patients.

➤ **EMS EDUCATION/CONNIE MATTERA, RN:**

- The Council members received a copy of the Committee's agenda for their January 2017 meeting as there were many various items discussed.
- One major point was a suggested plan for ECRN Education. The Committee has been trying since 2006 to be able align the outcome of criteria would look for the various EMS systems. The Committee had been reviewing a draft issued in October 2016. They met this morning and the draft was accepted.
- The next credentialing process to address will be the Pre-Hospital Registered Nurses (PHRN). The process will be the same as ECRN's.
- Connie informed the Department that Leslie Stein-Spencer was presented the 2017 Community Service Award.
- A huge decision at the Federal level regarding the change/revision of every single standards document the State has been operating under. The National EMS Scope of Practice module now has their committee in place. There is a physician co-chair and a non-physician co-chair. By the end of 2018, the module should be completely revised.
- EMS Agenda for the future is in the process of being revised. There is an Illinois Representative, one of the 10 subject matter experts, who will sit on this committee. His name is Chief Bergstrom of Rockford, IL.
- IDPH informed the Council that the new Education Standards are through the 4th legal technical review. Anticipated that the rules would have been in the Governor's office by this meeting. Informed group until these education standards are passed through JCAR, the State will not be able to submit any new standards.
- Set of National module EMS guidelines that have been approved by the National Association of EMS Physicians and it is also hosted on the NASEMSO website. The last full set was approved in August 2016. There are 17 to 18 new sets in which they are in the process of updating again. Good resource for Systems/Regions updating their protocols.
- Closely observing the new initiatives from the Veterans Disability and EMS Transition project. This is heavily invested with the National Association of EMS Educators. This project provides transition programs for Veterans that are returning and need to have a portion of updated classwork. There are website links are on the agenda.
- The Committee has had a whole series of Instructor I courses in the State. There is one coming up in Champaign/Urbana the first weekend in March 2017. There is also going to be one at CDH the first weekend in June 2017. One is scheduled later in the year in Springfield.
- There has been fee increases for the National Registry effective January 2017. The NR continues to do scenario regional workshops as the practical exam at the paramedic level with many alterations. A large, comprehensive, mega scenario that educators may want to get up to speed. The dates listed in the agenda only went through March 2017. The Committee will continue to put new dates out on the agenda for Monday.
- The Educators need to ensure that they are educating their current entry level students on all of the HIPAA changes. There were new HIPAA changes which went into effect January 2017.
- Education tools and resources were provided to Council regarding the administration of Naloxone and epinephrine via IM versus using the auto-injectors. There is a subcommittee reviewing curricula for some of the updates for the EMT scopes of practice. These links are on the agenda.

- Jack informed the Council that IDPH will reconvene and start working on the State exam (test banks) for the AEMT/EMT-I which was on hold due to RFP for a new vendor.
- Jack also informed the Council that once the scopes of practice are defined for the MIH, IDPH would like to have the Education Committee to participate in the development of the curricula for certification. Connie informed the Council that Jones and Bartlett has put out an education series on MIH. All education is free if an individual agrees to buy 10 books.
- Jack thanked the Education Committee for their assistance and support.

➤ **EMS RECRUITMENT AND RETENTION/STUART SCHROEDER:**

- There were 132 testing and there are not enough bodies to fill ambulances. Stuart will travel to Iowa to meet w/individuals who have experienced the same situation in wider areas (under 10,000). They have gone through some consolidative fire districts which acts as regional ambulances which seems to be working.
- Bill boarding recruitment was two (2) years ago and have done some on the social media. However, once the individual finds out the length of class and no pay, they lose interest.

➤ **STATE STROKE ADVISORY SUBCOMMITTEE/JACK FLEEHARTY (PROXY FOR RANDY FAXON):**

- The last State Stroke Advisory Subcommittee was canceled. No report.

➤ **AHA/MISSION LIFELINE/KENNETH PEARLMAN, MD??:**

- Art Miller reached out to others that their Data Registry from Mission Lifeline are having some complexities. The current registry that was contracted out through the American College of Cardiology and their support with Mission Lifeline, the contract ended April 1, 2017 and was not renewed. An AHA registry version is almost operational. There will be lag time before data entry and report generation. Some discussion on whether data already entered into the registry is accessible. Currently, the historical data is not accessible.

➤ **OLD BUSINESS:**

— **Mobile-Integrated Healthcare (MIH) Task Force**

MIH Task Force should be HJR77, but now is HJR16. Others are becoming more interested in the MIH program. Jack gave a brief overview of the Task Force's objectives. A task time life was broken into four (4) major categories, i.e. funding, discussion on block grants, innovation grants and possible 1115 type funds. Senator Holmes will provide a contact person and a person from the Billing CMS Office. They are working collectively as a subcommittee. Development of a short-term data collection from the 8-9 EMS System and 30+ providers who currently have an operational pilot program. Will have to collect aggregate data for the purpose of the resolution. Second, issue will be long-term data collection. Jack will work with George Madland for a data group to analyze the data that is currently being collected. Scope of practice has been discussed regarding the education components from Minnesota and Colorado. The Task Force will also look at scope of practice recommendations from the MIH Committee as well as the other States' educational requirements which will be more global. There was discussion on geographical obstacles; regionalization, corporate municipal boundaries and various other similar items. An EMS Summit meeting was held in Springfield several weeks ago. Rockford Fire Department presented on the effectiveness of their MIH program.

— **EMS Legislation:**

- HB477 South Suburban Trauma Center bill has been amended and is in the second reading. Note, the Fire Service was against this legislation as there is a tollway tax.
- HB2661 EMS Transportation of Police Dogs passed unanimously in the House and is moving to the Senate.
- The Council discussed with the Federal legislation regarding issues/problems with HB304. Tom Willis assisted with HB3910 Illinois Controlled Substance Act which strips out language out of the Federal level and placed into the State legislation to allow "Standing Orders" to be used for controlled substances. Mike Hansen testified at the hearing on the House side. It passed out of committee 15 to 0

and passed unanimously out of the House and is over in the Senate side. They have a sponsor now for the Senate. Mike thanked Tom Willis and Representative Willis for their assistance.

- HB771 deals with utilizing tire taxes for personal vehicles for firefighters in rural areas.
- HB1952 Ambulance Assist Vehicle Provider has moved through the House and could possibly on the Senate side also.

➤ **NEW BUSINESS:**

— **Cross Jurisdictional POLST:**

The cross-jurisdictional has made the transition from a DNR over to a POLST form. There is evidence indicating patients are being moved from a medical facility to home hospice. During the transport, patient succumb to death. The Council wants to develop legislation to allow providers to transport the deceased to their home location versus the current Medical Examiner's regulations. Dr. Julie Goldstein would be a good advocate with the Illinois Medical Association. Tom Willis indicated he has mentioned the possibility to Dr. Goldstein yesterday.

— **SWOT Analysis & Strategic Planning:**

Mike Hansen informed the Council that he plans on resurrecting the Legislative & Planning Committees. They will conduct a Strategic Planning Session for EMS and should be instrumental in moving forward. Council does not object to having IDPH participate in this planning. Mike has contacted Chief Hage from Streamwood Fire Department who has conducted strategic planning sessions for fire departments around the area. Jack informed the Council that there will be a webinar in September 2017 to cover the 2010 accomplishments. From the Department's perspective, some items in the 2010 still need to be accomplished. Because IDPH has been nationally accredited public health organization, any strategic plans for EMS will have to align with the Strategic plan on a State level.

— **Bypass Issues:**

Mike Hansen indicated that there should be a discussion regarding bypass issues. There needs to be a review from the rules and regulations perspective. Individuals go on bypass and indicate that they are on STEMI-bypass; what do they mean by STEMI-bypass. Mike Hansen states that this year many individuals went on bypass without a legitimate reason. There should be a plan in place. Jack indicated that the State's bypass numbers had significantly improved and the numbers had actually decreased. There was a brief discussion of the need in the Chicago area and the State's new bypass system entitled EMResource.

— **Managed Care:**

Kim Godden informed the Council that there is a piece of legislation in place to deal with Managed Care organization and how discharges for ambulances and non-emergency transport was being utilized for managed care. Ambulances were providing transports, and upon arrival, managed care denied the patient due to lack of prior authorization. None of the hospitals were made aware of this policy. State Ambulance Association developed legislation in agreement with HFS and Managed Care Organizations for all managed care organizations, the current ones as well as the new ones that will be in place once the RFP is closed and issued at the end of May 2017, to reduce 12 managed care organizations down to 5 throughout the State. All managed care organizations will allow for post-authorization for non-emergency transportation. This language will be inserted in the contracts. Also, a discussion was developed out of this regarding Medical Certification Forms (i.e., MCA, PCF). Nursing Association, Hospital Association, HFS, and Managed Care Organization, as well as the State Ambulance Association, will meet next Tuesday to discuss having only one (1) form for the whole State to establish medical necessity. Anyone has any interest and can provide input, reach out to Kim Godden.

— **Non-emergency Transportation:**

Kim Godden informed the Council of two (2) Federal initiatives. The new CMS Administrator and Secretary Price are in place at HHS. The CMS Administrator pinned a letter with Secretary Price to all Governors encouraging them to develop ways to update and streamline their Medicaid Program. It was suggested for them to take a look at getting rid of non-emergency transportation, i.e. not covering the non-emergency transportation in the Medicaid. Also, a bill has been introduced HR1394 which would allow States the ability to amend their State plans to specifically exclude non-emergency transports. Administrator Rema worked the State plan for Indiana. However, with the Medicaid expansion, Indiana asked for a waiver in order to charge copayments for the population and also for an exclusion for non-emergency transportation.

Conversations regarding Medicaid/Medicare ambulance reimbursement which is also a probable cause for paramedic shortage.

— **Announcements:**

- Leslie Stein-Spencer announced that after 40 years of EMS service she will be retiring the end of June 2017. Mike Hansen and the Council thanked and applauded Leslie for her years of service. Jack Fleeharty also thanked Leslie for her years of service on behalf of IDPH.

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➤ **FUTURE MEETINGS:**

- June 8, 2017, September 28th (JAC), and November 9, 2017

➤ **ADJOURNMENT:** 1:08 pm

- Motion to adjourn by Connie Mattera and seconded by Justin Stalter.