



Meeting Minutes of:
ILLINOIS DEPARTMENT OF PUBLIC HEALTH
Levels of Care: Transfers (LOC)

April 25, 2018
 12:00 p.m. until 1:30 p.m.

IDPH Offices 69 W. Washington, 35 th Floor Chicago, IL	IDPH Offices 535 West Jefferson, 5 th Floor Springfield, IL
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Attendees

Members in Attendance	Guests and IDPH
Cindy Mitchell Jodi Hoskins Jean Goodman (Phone) Kshama Shah (Phone) Fiona Springman	Catherine Adalakun, IDPH Tanya Dworkin, IDPH Trishna Harris, IDPH Ashley Horne, IDPH Miranda Scott, IDPH Alexander Smith, IDPH Daniell Ashford Debbie Kamrat Salena Kinser Cecilia Lopez Michelle Rice Carol Rosenbusch Myra Sabini Shirley Scott
	Members Not In Attendance
	Rob Abrams Frank Belmonte (Excused) Diane Long

Motions

1. **Motion to approve the minutes from March 2018.**
 - Jodi Hoskins 1st, Fiona Springman 2nd, Unanimous yes.

2. **Motion to adjourn.**
 - Jodi Hoskins 1st, Jean Goodman 2nd, Unanimous yes.

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Introductions and Welcome

- Cindy Mitchell, Chair of the committee, ask everyone in the room, in Springfield and Chicago, and on the phone to introduce themselves.

Agenda Items

1. IDPH Updates

- The Illinois Department of Public Health (IDPH) staff spoke about the Chairs and Co-Chairs meeting happening in June as well as the implementation group also meeting in June.

2. Old Business

Guidelines for Perinatal Care

- Discussion on what should be sent with a maternal transfer.
- Discussion on whether the placenta should be sent during transfer for pathology.
- The group had a list of things they would like to see sent.

Discussion on the transport/evaluation forms

- The committee reviewed and discussed different hospitals' maternal forms that had been submitted to them.
- The group had a consensus to focus on what data and other things to include for quality purposes
- All facilities should be able to have their own process, but the group wants to come up with a minimum of things to include on the form.
 - The committee was also reminded that EMS also has their own forms as well.
- **Public Comment:** Look into including forms going both ways (sending and receiving hospital) with feedback.
- Discussion on what are the forms currently used for? Does anything change or get improved from using the forms?
 - Education
 - Address any major issues in transport
- The group liked some questions from the forms reviewed:
 - What training could have helped the transport team?
 - What could have been improved?
- **Action Item:** Revisit the follow-up forms and have suggestions for the next meeting about items to include.

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EMS Discussion

- There was a discussion on if there was feedback from perinatal co-directors on the workgroup's list of questions for EMS.
 - There was a few feedback responses that IDPH is working on getting answered
 - Some of the feedback was also just further clarification of the original questions
- Public Comment: Suggested to write the policy on transport requirements based on the level of care
- Public Comment: Consider inclement weather when writing the rules or make sure there is an inclement weather policy in place with the contracts.
- Discussion from the group on inclement weather
- Discussion on going to the closet Level III for quality of care.
 - Discussed allowing the mom to decide where to transfer with informed consent.
 - The group was reminded that insurance will play a big factor.
 - Sometimes there is no time for those types of discussions with the patient.

3. Next Steps

- Tanya Dworkin will follow up on whether a receiving hospital can share patient outcome information with the sending hospital.
- The group is to revisit evaluation forms for the next meeting.

4. Public Comment

- None at the end of the meeting.
- There was public comment throughout.

Adjournment

The meeting was adjourned with unanimous approval.