Meeting Minutes of:
ILLINOIS DEPARTMENT OF PUBLIC HEALTH - PERINATAL ADVISORY COMMITTEE
Hospital Facilities Designation Sub-Committee Meeting (HFDSC)

April 6th, 2017
9:30 a.m. until 12:00 p.m.

IDPH Office
69 W. Washington St.,
35th Floor
Chicago, IL

IDPH Offices
535 West Jefferson
5th Floor
Springfield, IL

Attendees

<table>
<thead>
<tr>
<th>Members in Attendance</th>
<th>Guests and IDPH</th>
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<tbody>
<tr>
<td>Cindy Mitchell</td>
<td>Tanya Dworkin, IDPH</td>
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<tr>
<td>Adriena Beatty</td>
<td>Trishna Harris, IDPH</td>
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<tr>
<td>Jenny Brandenburg</td>
<td>Miranda Scott, IDPH</td>
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<tr>
<td>Urmila Chaudry (Phone)</td>
<td>Andrea Cross</td>
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<tr>
<td>Dennis Crouse (Phone)</td>
<td>Bernadette Taylor</td>
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<tr>
<td>Robyn Gude</td>
<td>Elaine Shafer</td>
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<tr>
<td>Rick Pearl</td>
<td>Pam Wolfe</td>
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<tr>
<td>Phil Schaefer (Phone)</td>
<td>Jodi Hoskins</td>
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<tr>
<td>Melissa Zahnd</td>
<td>Lori Filock</td>
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<td>Cecilia Lopez</td>
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<thead>
<tr>
<th>Members Not In Attendance</th>
<th>Howard Strassner (excused)</th>
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<tbody>
<tr>
<td>Howard Strassner (excused)</td>
<td>Srikumar Pillai (excused)</td>
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Introductions

The Chair, Cindy Mitchell, called the meeting to order at approximately 9:30 A.M. on Thursday April 6th, 2017. She then asked everyone around the room to introduce themselves.
Motions

1. **Motion to approve December 2016 minutes**
   1st Robyn Gude, 2nd Adriena Beatty, Unanimous Approval

2. **Motion to recommend to the PAC to put future network Administrative Perinatal Center changes on hold during the levels of care rule change process.**
   1st Dennis Crouse, 2nd Phil Schaefer, Five Members Approved, Two abstained.

3. **Motion to adjourn**
   1st Robyn Gude, 2nd Urmila Chaudry, Unanimous Approval

Minutes

- The minutes from the December 2016 meeting were reviewed and approved.

IDPH Updates

- None at this time.

New Business

Work Plan

- There was a correction on the Memorial East Hospital. The site visit will be combined with their request to move to a level II+. They will have their site visit in September and will come before the committee on the October meeting.
- Cindy wants the committee to think of a checklist for re-reviews so the hospitals will know what to expect.
- Unity Point Methodist got their letter to be a Level II+ so they will have an 18 month re-review next year.
- Centegra McHenry will come before the committee most likely in December.
- St. Anthony to do a site visit with Stroger and University of Chicago on July 25th.
- **Action Item:** Bring Network change policy back in June to bring before PAC.
- Iroquois is decreasing to a non-birthing in July 30th.
- Hammond Henry is decreasing to non-birthing on April 30th.
- Gottlieb Memorial decreased from a Level II to non-birthing in January 2017.
- Robyn asked for a checklist for closing their OB from IDPH if possible.
- The committee asked about a map of counties that do not have OB services?
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- For decrease in level/close OB the committee wants:
  o Appendix A
  o Transfer Logs
  o Exception/Consult Logs
  o Follow up Recommendation Letter to Site Visit
  o Community Awareness
  o Letter of Agreement

- Decrease their level, the hospital will then have a site visit, and 6 months after the site visit they will be able to come before facilities. At that point facilities would like: a letter saying why they decreased, and a letter saying what they’ve done to make the community aware of the decrease.

- Hospitals that have opened, what would the committee like to see?
  o Appendix A
  o Transports
  o Exception/Consult Logs
  o Letter from when they first open/any follow up with IDPH

- Dennis Crouse made a motion to put future network Administrative Perinatal Center changes on hold during the levels of care rule change process. Phil Schaefer seconded. 5 yes and 2 abstain.

Memo on Level II+ Standards

- Cindy went over the memo sent out March 9th, 2017 from the Illinois Department of Public Health regarding maternal gestational age and the appropriateness of care at a Level II+ Hospital.

Hospital Licensing Act

- In the June meeting the committee plans to look over the hospital licensing act and look at the sections of Levels of Care for levels I, II, and III.

  - Action Item: Cindy will send out (via Alex) Sections of 250 that pertain to what would need to be reviewed.

Closing

- At approximately 11:15 AM the meeting was adjourned.
- Robyn Good moved for the meeting to be adjourned. This was seconded by Urmila Chaudry.

Next Meeting

June 15th, 2017 at 9:30 AM.