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TO: Examining Board Council Members
FROM: Justin DeWitt, Chief, General Engineering Section
DATE: August 14, 2017
SUBJECT: Meeting Minutes-June 27, 2017

Attendance and Meeting Location

The meeting began at 1:30 p.m. on June 27, 2017 at the Springfield Plumbers & Steamfitters Training Association, 2880 East Cook Street, Springfield, Illinois.

The following were in attendance:

IDPH Staff

Justin DeWitt, Chief, General Engineering Section
Frank W. Shimkus, Plumbing Consultant, Plumbing Program
Rhonda K. Hawkins-Jackson, Plumbing Program
Jeremiah Deakin, Plumbing Inspector
Larry Luka, Plumbing Inspector

Examining Board Members

Timothy Atkisson
John Defrates
Thad Ellet
Brian McGrath
Philip Roknich
Robert Schafer

Guests

Andy Fuchs – Springfield Plumbers & Steamfitters

Welcome and Introductions

Robert Schafer introduced himself and welcomed everyone. A roll call was performed and quorum established.

Motions

- A motion was made by Brian McGrath to approve the meeting agenda and seconded by Tim Atkisson.

The motion carried by a unanimous voice vote.

- A motion was made by Brian McGrath to approve the meeting minutes and seconded by Tim Atkisson.

The motion carried by a unanimous voice vote.

- A motion was made to approve the next plumbing exam date of September 12-13, 2017.

The motion carried by a unanimous voice vote.

Discussion Items

- Robert Schafer opened the floor for public comment; however, there was none.
- Exam board discussed exam elements; providing reasonable accommodations for applicants with documented medical limitations.
- Exam board discussed developing a check list for exam scoring.
- Exam board discussed possible dates for next exam; August 29-30th or September 12-13, 2017.
- Exam board discussed modifying exam elements for future plumbing exams.

Meeting Adjourned

Timothy Atkisson motioned to adjourn, seconded by Philip Rocknich. Meeting was adjourned by voice vote at 2:05 p.m.