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Meeting Minutes of:
ILLINOIS DEPARTMENT OF PUBLIC HEALTH
Levels of Care: Hospital Designation, Redesignation, and Change of Network
Group (LOC)

July 13th, 2017
 2:00 p.m. until 3:30 p.m.

IDPH Offices 122 S. Michigan Ave., 7 th Floor Chicago, IL	IDPH Offices 525 West Jefferson, 3 rd Floor Springfield, IL
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Attendees

Members in Attendance	Guests and IDPH
Jenny Brandenburg Lori Filock (Phone) Adriana Beatty (Phone) Harold Bigger Linnette Carter (Phone) Joan Cappalletti (Phone) Paula Melone Debbie Schy	Shannon Lightner, IDPH Tanya Dworkin, IDPH Miranda Scott, IDPH Andrea Palmer, IDPH Alexander Smith, IDPH Christine Emmons Debbie Conrad Myra Sabini Cindy Mitchell Carol Rosenbusch
	Members Not In Attendance
	All members accounted for.

Motions

1. Motion to approve minutes
 - 1st Paula Melone, 2nd Harold Bigger, Unanimous Yes.
2. **Motion to adjourn.**
 - Unanimous yes.

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Introductions and Welcome

- Jenny Brandenburg, chair of the committee, called the meeting to order at approximately 8:30 am and asked all members and guests to introduce themselves and to give a little bit of background about themselves as it is the first meeting.

Agenda Items

1. IDPH Update

- The Illinois Department of Public Health's (IDPH) update surrounded the website now being live. It is accessible here:
 - o Illinois Hospital Association has been informed to help get the word out.
- Jenny requested a map of the designations of hospitals across the state. IDPH is still working on getting a fully updated version.

2. Certificate of Need (CON) Discussion

- Juan Morado from the Health Care Facilities regulation board plans to be on hand for the next meeting planned in August. The group came up with possible questions for to plan for the board:
 - Does the board look into the need in the area for a level of care? (I, II, III, IV)
 - When the LoC is changed do the CON's start over from scratch?
 - In each region, before considering need, do they look into the number of beds are empty?
 - What technically is a CON needed for?
 - How do they assess "need"?
 - What criteria do they consider for approval?
 - What is their reference? Who is on the board? Credentials of that person? Do they consult professionals for decisions? If yes, who?
 - Are NICU beds considered separate number from adult ICU beds?
 - If one decides to increase designation does that change a certificate of need?
 - How much money?

3. New Designation Requirements

- Currently hospitals send IDPH a letter of intent.
- There was a discussion on how a hospital's network is decided.
- Had a discussion around the necessity of a site visit and how much information would possibly need to be provided.

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- It was of opinion that hospital site visits seen as punitive and not always positive.
- Talked about doing a small visit yearly to address needs sooner so they will be ready as a designation and redesignation every three years.
- If the group wants the Hospital Facilities Designation Sub-Committee (HFDSC) to review materials annually, then the HFDSC will want guidelines or something laid out to follow.
- Streamline the type of data required and what forms are required during site visits. So it will follow a smoother process.
- Rough Process that was discussed:
 - CON
 - then 250
 - then IDPH
 - IDPH recognizes the letter, is a time frame needed?
 - IDPH will assign an APC
 - APC will schedule a site visit (is there a timeframe needed for materials submission?)

4. Next Steps

- Jenny asked the group to look at 640 rules. Think about changes, additions, deletions.
- List of things you might want for the yearly data.

Adjournment

Next meeting is planned for August 10th at 8:15 AM. Motion to adjourn, Paula Melone 1st, Harold Bigger 2nd, Unanimous yes.