1. Post Visitor Restriction sign at entry.
   • Until March 18th, the following counties (Cook, DuPage, Kane, Lake, McHenry) need to restrict all visitors except for those visiting end-of-life residents or those residents with dementia needing emotional support.
   • These residents may have 1 visitor per day. Visitors must be at least 18 years of age.
   • All visitors will be screened for illness before being allowed to visit using screening questionnaire.
   • To reduce the spread of influenza and other respiratory illnesses, facilities should restrict all visitors younger than 18 years of age until further notice.

2. Post Screening Questionnaire at entrances to building.

3. Screen all visitors.
   • Visitors are asked to self-screen by answering the posted questionnaire; however, if someone does not stop and read the sign and questionnaire, it will be necessary for front desk employees to stop all visitors and screen for symptoms and travel history.

   • Signs should be posted on doors and in lobby areas.

5. Provide respiratory hygiene & cough etiquette supplies at all entry locations.
   • Supplies include: alcohol-based hand rub, tissues, masks, and a waste receptacle for disposal of tissues.

6. Communicate with employees, residents, and visitors on basic infection prevention measures such as: clean hands (alcohol-based hand rub or soap and water for 20 seconds), cough etiquette, and disinfection of surfaces.

7. Designate an employee entrance.

8. Begin to screen employees for symptoms of coronavirus (COVID-19)
   • If employees have signs and symptoms of a respiratory infection, they should NOT work.
   • If employees do not have symptoms of COVID-19 but, do have mild respiratory illnesses they may work if they have been fever-free for 72 hours and their symptoms are improving. While working, the employee must wear a facemask.
   • If employees develop signs and symptoms of a respiratory infection while on the job they should:
     ✓ Immediately stop work, put on a facemask and self-isolate at home.
✓ Inform the facility IP
✓ Contact the local health department for next steps

9. If residents develop symptoms of respiratory infection:
   • Confine symptomatic residents to their rooms
   • Assign employees to symptomatic and non-symptomatic residents to prevent transmission between residents (employees does not care for both symptomatic and non-symptomatic during same shift)
   • Serve meals in resident rooms
   • Cancel group events
   • Ensure cleaning and disinfection of frequently touched surfaces with EPA registered disinfectant effective against human coronavirus.