



ILLINOIS DEPARTMENT OF PUBLIC HEALTH  
 OFFICE OF HEALTH CARE REGULATION  
 525 W. JEFFERSON, SPRINGFIELD, IL.  
**LONG TERM CARE FACILITY ADVISORY BOARD MEETING**

**Thursday, June 25, 2020 • 10:00 AM**

**Approved Meeting Minutes**

**I. Call to Order and Introductions:**

Aimee Isham called board meeting to order at 10:00 a.m.

**MEMBERS PRESENT:** Patrick Baalke\*, Mike Bibo\*, Karen Christensen\*, Dr. Albert Maurer\*, Candice Moore\*, Ronald Nunziato\*, Dr. Alma Labunski\*, Caroline Chapman\*  
**\*Indicates voting member**

**MEMBERS NOT PRESENT:** Dale Simpson, Larry Eaton, James Eddings Jr., Mark McCurdy, Martin Gorbien\*, Kelly Richards,  
**\*Indicates voting member**

**IDPH REPRESENTATIVES:** Sean Dailey, Aimee Isham, Betty Stewart, George Logan, Sarah Wilcockson, and Jennifer Uhles.

**GUESTS:** Matt Hartman and Kim Palermo

A quorum was established at 10:05 a.m.

**II. Public Comments**

A public member asked the department about visitation restrictions at long-term care facilities in the state of Illinois regarding outdoor visitation.

**III. Approval of Meeting Minutes**

- The Board Members voted unanimously to approve the proposed meeting minutes if the department makes all the corrections stated by the board members for the minutes presented to the board.
- August 15, 2019 minutes – page 4, (9) section 300.1620 (d): Dr. Maurer asked the department to specify if the Pharmaceutical Advisory Board is a state board or committee.

- Mike Bibo made a formal motion to include the statement that the Board Members recommended that the department adopt an Informed Consent Fillable Form in all the minutes presented to the board at this meeting.
- November 21, 2019 minutes, Dr. Maurer stated that at this board meeting he did not have sufficient time to complete his comments about Inform Consent.

#### IV. **Old Business**

##### A. Bylaws

- Jennifer Uhles provided an updated for all changes made to the Long-Term Care Advisory Board Bylaws.
- Mike Bibo said the department should adopt a recording informed consent statement that states that the department is recording the meeting.
- Mike Bibo said the department should adopt a statement that requires attendees the disclosure of personal recording at board meetings.
- Jennifer Uhles mentioned that the department would comply with informing all attendees about the recording of the board meeting. However, the department is unable to enforce that public members disclose the recording of the meeting from their personal devices.

##### B. Informed Consent/Minimum Staffing Rulemaking

- George Logan provided a brief update about Informed Consent/Minimum Staffing Rule Making.
- Dr. Maurer said he did not have sufficient time to review all the documents presented to board about informed consent/minimum staffing rule making.

#### V. **New Business**

##### A. 2019 Statistical report of LTC Complaints

- Aimee Isham provided a brief update for the 2019 statistical report for long-term Care complaints.

##### B. COVID-19 Brief Discussion

- Aimee Isham provided a brief update of the directives that are to be implemented as the state prepares to enter Phase IV of the Restore Illinois Plan.

C. Board Member Resignation

- The chairperson Aimee Isham cordially thanked Candice Moore for her service and contribution to the Long-Term Care Facility Advisory Board.

D. Resident Advisory Council Member Vacancy Brief Discussion

- Candice Moore asked the department to implement a strategy for filling the resident advisory council member vacant position.
- Matt Hartman asked the department for a status regarding the application submitted by an interested applicant.
- Aimee Isham stated she will follow-up with governmental affairs in regard to the status of the application.

VI. **Adjourn**

Board members agreed to adjourn the meeting at 11AM.

VII. **Next Meeting**

The Long-Term Care Facility Advisory Board Meeting is scheduled for Thursday, August 20, 2020 at 10:00 a.m.