

Illinois Department of Public Health

Procedure for scheduling interim on-site reviews of large or complex construction projects.

Effective 09/01/06: IDPH Licensed Facilities

Under Title 77 Illinois Administrative Code Parts 205, 210, 250, 260, 280, 300, 350, 390, 518

- The Facility Representative or the architect/engineer of record may request in writing a schedule for interim inspections for large or complex construction projects.
 - The request shall be in writing on the letterhead of the entity requesting the interim inspection and contain a signature.
 - The request shall have key dates the facility/architect would like the Department to conduct the inspection.
 - The request shall list the state of construction at the time the inspection is requested.
 - The request shall indicate an estimated date of final occupancy inspection request.
 - The request shall not include dates beyond one year of the request.
- The Department will review the request and make a determination if the project qualifies as a large or complex construction project.
- Interim inspections have no mandated time frame to conduct. The Department will try to accommodate the requested dates/time frame in the request.
- The architect of record will be notified approximately one week prior to the scheduled interim inspection.
- Interim inspections are scheduled but may need to be rescheduled due to inspections with mandated time frames.
- Interim inspections will only be conducted after drawing reviews have been completed and approved. This includes the submission of shop drawings to include but not limited to: sprinkler, kitchen grease exhaust ducts, fire alarm, fire protection, etc.
- Interim inspections are not occupancy inspections. These inspections cannot be used for occupancy after certifications have been submitted and accepted.
- Disciplines that will conduct the interim inspection will be based on the state of construction for the request. The inspection may include architectural, mechanical, or electrical.

It is the responsibility of the Facility Representative and/or the architect/engineer of record to submit all the required documentation listed and have complied with the drawing review submissions in order to be eligible to schedule an on-site interim inspection.