



IHIPC Membership Committee Meeting Agenda  
Monday, August 3, 2020, 11:00 - 12:00

Roll Call:

In Attendance:

J. Nuss, A. Danner, M. Andrews- Conrad, S. Jones, C. Hoots, L. Roeder, M. Gaines,  
F. Carabello, M. Williams

Absent:

C. Laskowski and S. Fletcher.

**1. Membership updates:**

Since May, three IHIPC voting members (L. Mayhew, C. Rodriguez, and L. Guzman) had resigned from their positions for various reasons. Three at-large members (T. Howard, D. Carter, and F. Carabello) have transitioned to voting membership.

There are several members that have met or are nearing the maximum three allowed absences for committee meetings. M. Andrews-Conrad and J. Nuss will continue to follow up with those individuals to ensure better attendance.

**2. Discussion of Term Renewal Applications:**

Three current members of IHIPC have submitted Term Renewal applications.

C. Hoots would have been up for IHIPC term renewal as well but, because of work conflicts, she has decided not to seek another term. A new representative will replace C. Hoots as the IPHCA liaison in 2021.

**Action Taken:** After reviewing their attendance records and applications, the committee took a consensus vote to accept the slate. All were in favor with no abstentions or opposing votes.

**3. Review of 2021 Membership Applications:**

M. Andrews-Conrad reported that Membership applications went out at the end on June and, to date, we only have one application returned. That application is from someone in Region 2. The deadline for applications is September 15<sup>th</sup>, and we have quite a few vacancies for next year, so everyone is encouraged to reach out to individuals who would be a good candidate for IHIPC. Region 5 has the highest priority since, at the end of this term, they will have no regional member representation. Regions 2 and 7 fall closely behind. They will only have one representative each.

**Action Taken:** A reminder of the application deadline and Regional priorities was sent out to all current IHIPC members. Committee members agreed to personally reach out to their networks to distribute the application.

**4. Adjourn –**