



IHIPC Membership Committee Meeting Minutes
Monday, October 5, 2020, 11am-12pm
Call-in number; 1-888-494-4032
Passcode: 5018896374#

Roll Call: M. Andrews-Conrad, F. Carabello, A. Danner, M. Gaines, C. Hoots, S. Jones, J. Nuss, M. Williams

Absent:

1. Member updates – *C. Laskowski has exited the group, and C. Montgomery has been transitioned to a voting member.*
2. Care Compendium and HIP Training Update – *M. Andrews-Conrad noted that these mandatory trainings had been released in late September, and completion is due before the October 26 full body IHIPC meeting. All voting and at-large members are required to complete the Care Compendium training, and members new to the planning group in 2020 are required to complete the HIP/Prevention Intervention training (this training was not re-recorded from 2019 to 2020). Several members had already completed the training, but M. Andrews-Conrad will continue to send reminders as needed.*
3. Review/vote on slate of IHIPC applicants for 2021 Membership – *M. Andrews-Conrad reviewed the new member slate for 2021 with the committee. Overall, 17 individuals applied, and 14 would need to be selected for voting or at-large membership (8 voting; 6 at-large). This slate showed the results of the scoring of the applications and highlighted which gaps each applicant filled. Based on this information, the slate also had preliminary selections of voting and at-large members for the committee's consideration. The group accepted the slate and voted to recommend it to the full body. A consensus vote was conducted with no opposition or abstention. After the vote, M. Andrews-Conrad reviewed the 2021 Membership Presentation for the October 26 meeting. There were no suggested edits from the committee.*

S. Jones asked if there would be an opportunity for the committee to review the narrative portions of the applications. M. Andrews-Conrad explained that if there was a need for interview teams in the selection process, they might review this information. Otherwise, the narrative portions are not shared because they often reveal an applicant's identity. The information released to IHIPC members is as blinded as possible to effectively reduce the chance of bias during the full body vote.

4. Adjourn