1. Review and Approval of Minutes- October 8, 2014
The minutes of the October 8, 2015 meeting were reviewed. Robert Gessner moved approval, Cynthia Wong seconded, the minutes were approved as written.

2. IDPH Report Brenda L. Jones, DHSc., MSN. WHNP-BC
   - IDPH will have many opportunities in relationship to the new administration. An executive secretary will be hired soon and other positions that require executive approval are deferred at this time
   - The need for complete medical records will be re-emphasized
   - A state first level abstraction form will be created and will be required to be submitted with the MMR for to Nancy Martin.
   - A suggestion that a group of medical records personnel meet to discuss how to properly present a chart was made

3. MMRC Case Reviews and Recommendations  All
A motion was made at 1216 to close the meeting by Jerome Loew and seconded by Robert Gessner. Motion approved unanimously.

Cases were reviewed. A motion was made at 1310 by Stacie Geller to re-open the meeting, seconded by Robert Gessner. Motion approved unanimously.

4. Resuscitation Task Force

The Resuscitation Task Force will meet to determine what elements are essential in creating a CODE protocol for Perinatal patients. Cynthia Wong described the latest recommendations from anesthesia in regards to obstetric management and indicated these items will be shared with the task force as it forms recommendations.

Discussion was held on the need for a standard for the management of pre-eclampsia and this will be addressed as the task force proceeds.

5. 2015 Plans

- The MMRC requested that more cases be reviewed and that the meeting time be extended to four hours.

- Discussion was held asking about the possibility of reviewing all maternal death cases. Currently the MMRC will review all hemorrhage cases, all cases judged potentially avoidable on first review, any amniotic fluid diagnosis case, and selected embolic and cardiac cases.

- A task force will meet to update the Obstetric Hemorrhage Education Project.

- The issue of incomplete charts was again discussed with commitment from Brenda Jones that Perinatal Centers must insist that all hospitals send complete records to IDPH.

- The first review process was discussed with Brenda Jones giving support to the need for all medical records to be reviewed and abstracted prior to the first review. The MMRC will present drafts of potential abstract forms at a business meeting and standard form will be developed for this purpose.

- The need for broader case selection and abstraction was discussed. Structure and process will be introduced to allow for focusing on specific interests.

- The following motions will be presented to the PAC membership for response based on the items listed above:

  MOTION #1: That the MMRC be expanded to four hours to allow for review of additional cases.
Pat Prentice presented and Stacie Geller seconded. Motion approved unanimously

**MOTION #2** That the MMRC work to re-design the first review process asking that IDPH develops an abstract form to be used by all hospitals for first review and submitted to IDPH with the Maternal Mortality Review from the first level review.

Kevin Madsen presented Motion #2 and Nancy Martin seconded. Motion approved unanimously

6. **AMCHP Project**  
   Stacie Geller

Stacie Geller and Abby Koch discussed the Every Mother Initiative Grant that is designed to review maternal deaths by societal causes, homicide, suicide and substance abuse. There may be a need to expand the MMRC or establish a second committee that will include representatives from criminal justice, therapist and other social behavior experts.