

Item	Discussion	Decision/Responsible Party
<b>Meeting Minutes</b> <b>Wednesday, September 2, 2015</b> <b>11:00 p.m. – 3:00 p.m.</b> <b>Normal Fire Department</b> <b>Normal, IL</b>		
<b>Call to Order</b>	Called to Order at 11:10 am	Liz Kim
<b>Minutes Approval Vote</b>	May 6, 2015, Minutes reviewed Motion – Maureen Mathews Second – Missy Mallory None opposed-Minutes Approved	
<b>IDPH Update</b> <i>(standing item)</i>	<p>10 applications for designation are in process            2 websites at this time, the old and new IPDH sites. It is difficult to find the list of stroke hospitals at this time on the new site. To locate-type in “Emergency Medical Services” not EMS to find applications/lists/stroke program            New application is not posted yet due to the new Rules and Regulations are not currently approved.            It was pointed out by to Jack that the new application is missing the actual external certification verification portion. This will be reviewed.</p> <p>IPDH is now nationally accredited. This means that IDPH has met the national standards for public/state health departments. Only a handful of states have this accreditation, which is provided by the Federal Government.</p> <p>The newest version of Stroke Rules and Regulations are ready, but have been bundled with EMS-C infield upgrade amendments, which means they will wait to go to JCAR with this bundle. This could not go to JCAR until the infield upgrades go through JCAR, because we cannot “push” through sections of code until a past section of codes is approved and reviewed. Jack explained what the bundled rules mean. Time</p>	Jack Fleeharty

frame is unknown at this time; it will depend on how soon this paperwork is finalized.

## **Regional Update**

*(standing item)*

It is the regional reps responsibility to share information with the state committee, and take information back to their region. Moving forward each region will be asked to report updates at each State meeting.

Regional Representatives

1. **Region 1:** Tracy Love (not rep but in Region 1): Triage and transport protocols are complete and approved through the Region Executive Committee, Region Committee, and the Region EMS medical director- waiting final process at state level to be complete. Eileen Davidson has stepped down from her position, so the Region is looking for another rep. Information will be forwarded to this group and to Kathleen for application when determined.
2. **Region 2:** Missy Mallory: Region 2 updates were sent electronically to the vetted members of the committee. Peggy and Missy updated the group on who is designated in Region 2. Kathleen asked if Region 9 or 11 can share their protocols/policy's with them for review.
3. **Region 3:** No rep
4. **Region 4:** No representation? No separate stroke committee in Region 4, no update from Region
5. **Region 5:** Lesley Cranick has officially resigned from the committee. She will be present in November. No update and will need to have a new Region rep.
6. **Region 6:** Teresa Turner (waiting vetting): Waiting on stroke protocols, meeting in October, but issues with wording of protocols. An interventionist is going to attend the next meeting to help with this and to do EMS education. Trying to do more education to hospitals and EMS.
7. **Region 7:** Trying to get ground work laid and structure in place. Separate stroke meeting is planned to start.
8. **Region 8:** Diane Broadly (waiting vetting)-sharing data

from GWTG, numbers less than providers expected, discussed rules around abstraction and re-education to EMS on pre-notification documentation. Meeting next week, discussion on bypass in the Region. Diane reported she is leaving stroke position. Region 8 will need new Rep.

9. **Region 9:** Liz Kim: QI model and CSC model in progress. QI going well, combined GWTG and variances, analyzing data. CSC model, accepted at stroke committee level. EMS medical directors requested using transport time of 30 minutes to CSCs, but would not benefit, but this does not benefit the entire region, so will meet again to discuss. Stroke would like to keep the verbiage additional 15-20 minutes transport time as in national stroke CPGs.
10. **Region 10:** No Representation
11. **Region 11:** Chris Richard (not rep but from Region) the region is looking at best ways to identify severe strokes. Group looking at Dichotomized Cincinnati Stroke PHSS, as well as other tools. Data reporting through GWTG-monitoring compliance.

Jack clarified that IL State Laws say each Region is to create protocols built on state/national standards. Discussion also occurred about asking EMS Coordinators to monitor ESRH and PSC, etc. to check a snap-shot of stroke care in the state.

Question asked if regional protocols that include triage to CSC would be approved prior to final Rules and Regulations being completed, Jack Fleeharty confirmed yes, based on legislation.

**EMS Advisory Council**  
(standing item)

Education committee is working-will have more online education. Also working on scope of practice of EMT-B. Legislative task force working with mobile integrated

Jack Fleeharty

	healthcare. Would like to expand data collection and question an update to the strategic plan. Legislation is planning to consolidate 911 centers by 2017.	
<b>Education Work Group</b> <i>(standing item)</i>	<p><u>Purpose:</u> Create EMS Stroke Tool Kit that could then be tailored at individual EMS regions</p> <p><u>Discussion:</u> use of “EMS Together to End Stroke”, modules from AHA and Genentech for EMS from EMS4stroke.com. The goal discussed is what Regions can use to download education and tailor to their EMS regions. IDPH could use this and give a link to get credit or a certificate for the education. Jack reports IDPH would be happy to do this. Others offered to help Teresa with this project. The members to help Teresa are: Liz Kim, Dylan Ferguson, and Kelly Walsh.</p> <p><u>Action Item:</u> Teresa to send Tracy copies to distribute to the members</p>	Teresa Turner
<b>Membership Update</b>	<p>Jack announced that Kevin Bernard has resigned from the committee, he has his resignation letter. The discussion was on if Randy Faxon could change from EMS Coordinator position to Kevin’s position on the EMS Advisory Board. If already vetted, the Chair can send a letter to IDPH to change the position. Randy has agreed.</p> <p>There is a possible candidate for Rural Fire Chief, Missy and Dylan will help with this process.</p> <p>Currently there are 6 people waiting to be vetted, 7 vetted positions, and 7 open positions. There will also be CSC and ASRH position opening when the legislation is passed.</p>	ALL
<b>PA 096-0514</b> <b>Draft Administrative Rules</b>	Discussed earlier in meeting	Jack Fleeharty
<b>Annual review of</b>	Call for a vote on certifying bodies.	Vetted Members only

<b>Certifying Bodies</b>	<p>CIHQ – Yes votes 6, No votes 0  TJC –Yes voted 4, abstained from vote 2, No votes 0  DNV –Yes votes 6, No votes 0  HFAP- Yes votes 6, No votes 0</p> <p>All bodies were approved to recommend for certification to IDPH</p> <p><b>Action Item:</b> Liz will draft a letter to IDPH with recommendations and information on each organization</p> <p>Discussion-If CT is down, and need to bypass, recommendation is to notify local dispatch of partial bypass and notify medical control as well</p>	
<b>Presentation</b>	<p>- AHA Presentation on Primary Stroke Center Certification through AHA. Recommended for hospitals not certified</p> <p><b>Action Item(s):</b></p> <ul style="list-style-type: none"> <li>• Kathleen to send Tracy the web-link for the presentation</li> <li>• Committee will vote on AHA PSC program in November</li> </ul>	Kathleen O'Neill
<b>Presentation</b>	<p><u>EMS Case Studies</u>  Data Mapping</p> <p>Action Items: Kathleen to email Tracy copies of the Data Mapping presentation</p>	Dr. Chris Richards Robynn Leidig
<b>Reviewed Letter:</b>	<p>Reviewed letter to hospital administrators, changes recommended. Full distribution, questioning if IHA can help with this.</p> <p>Vote on if letter can be distributed with changes:  Maureen Mathews moved, Missy Mallory second  Motion approved to distribute the letter with changes</p>	All

	Action Item: Tracy or Liz to call IHA for distribution.	
<b>By-Laws and Officer Nominations</b>	<p>2016 Officer Nominations:  Secretary-Tracy Love nominated by Missy Mallory  Chair- Dr. Chris Richards nominated by Liz Kim  -Liz Kim nominated by Maureen Mathews  Vice chair-Amanda Conn nominated by Liz Kim  -Maureen Mathews nominated by Tracy Love</p> <p>It was discussed that positions are vetted by the Director, not the Governor</p> <p>Discussion that meeting dates should be quarterly next year in 2016, and recommended to be November, February, May and August. Will keep 1100-1500 meeting time and will ask Normal Fire Station if we may continue to meet in this location. Will keep meetings on Wednesdays</p> <p><b>Action Item(s):</b> Vote in November on officers, bylaws, dates of meetings, and stroke assessment tool review.  Recommended dates of meetings for 2016 (all will meet 11:00-3:00pm):  February 24  May 18  August 17  November 16</p>	Vetted Members/ALL
<b>Public Comment</b>	Kathleen to distribute IDPH Resource Books to members	All
<b>Open Meetings Act (standing item)</b>	Any new member after January 1 <sup>st</sup> 2015 will have 90 days to complete the OMA training.	
<b>Meeting Times</b>	Meeting location: Normal Fire Department 11a-3p <ul style="list-style-type: none"> <li>Nov 4<sup>th</sup></li> </ul>	

**Adjourned at 3:05 pm**

Motion: Liz Kim  
Second: All

<b>Name</b>	<b>Position</b>	<b>Attended</b>
Bernard, Kevin	Rep from State EMS Advisory Council	No Proxy: resigned
Biggins, Robert	Acute stroke patient advocate	No Proxy
Cranick, Lesley	Region 5	No Proxy: resigned
Faxon, Randy	EMS Coordinator	Proxy: Liz Kim
Gajewski, Cyd	Region 11	No Proxy
Kim, Elizabeth	Region 9	Yes
Love, Tracy	RN Not from PSC	Yes
Mallory, Missy	Region 2	Yes
Mathews, Maureen	RN from Primary Stroke Center	Yes
Prabhakaran, Shyam	Neurologist from a PSC	Proxy: Liz Kim
Stein Spencer, Leslie	Fire Chief from >200,000 population	Proxy: Missy Mallory
VACANT	ED Physician NOT from PSC	
VACANT	EMS Medical Director	
VACANT	EMS Rural Fire Chief	
VACANT	Hospital Administrator from PSC	
VACANT	Hospital Administrator Not from PSC	
VACANT	Region 1	
VACANT	Region 3	
VACANT	Region 4	
VACANT	Region 6	
VACANT	Region 7	
VACANT	Region 8	
VACANT	Region 10	
VACANT	Rep from private ambulance provider	