



# Lead Training Course Notification

Notification of upcoming lead courses shall be made to the Illinois Department of Public Health (IDPH) no later than seven calendar days prior to the start of all IDPH-approved courses. The notification shall be made for all courses offered in Illinois and all adjoining states. The following information shall be submitted to IDPH to be used as the class notification. (Days of course need not be consecutive, but no more than 10 calendar days shall lapse between the start date of the course and the completion of the course and/or course examination).

Today's Date:	Provider ID Number:	Training Course Provider Name:
Phone:	Fax:	Class Number:

### I. Course Information

<input type="checkbox"/> Worker	<input type="checkbox"/> Supervisor	<input type="checkbox"/> English	<input type="checkbox"/> Spanish	<input type="checkbox"/> Initial	<input type="checkbox"/> Refresher
<input type="checkbox"/> Inspector	<input type="checkbox"/> Risk Assessor	<input type="checkbox"/> Polish	<input type="checkbox"/> Other	<input type="checkbox"/> Revision*	<input type="checkbox"/> Cancellation
<input type="checkbox"/> RRP				<input type="checkbox"/> Alternative	
Start Date:	Exam Date:	Contact Person:			

### II. Course Location

Facility:			
Street Address:	City:	State:	ZIP Code:

### III. Course Instructors

1st Course Instructor:	Teaching What Aspect of Course:
2nd Course Instructor:	Teaching What Aspect of Course:
3rd Course Instructor:	Teaching What Aspect of Course:
4th Course Instructor:	Teaching What Aspect of Course:

Comments:
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Indicate with an asterisk (\*) the revised items. Alternative schedules require prior approval. Notice of cancellation of courses shall be made to IDPH no later than the day of the course is scheduled to be conducted. For further information contact the Illinois Lead Program at 217-782-3517, TTY 800-547-0466 for the hearing impaired.

**Mail to:** Illinois Department of Public Health  
Division of Environmental Health  
Illinois Lead Program  
525 W. Jefferson St., 3rd Floor  
Springfield, IL 62761

**or Submit electronically**

**or**  
**Fax to:** 217-557-1188