

State of Illinois
Point-of-Care COVID-19 Testing Acquisition
Request for Proposal
Date: 1/5/2022

Background

The State of Illinois seeks proposals from private sector vendors with current Emergency Use Authorization (EUA) from the U.S. Food and Drug Administration (FDA) for manufacturing and supplying point-of-care (POC) COVID-19 test kits and instructions for test administration. The kits can be rapid POC antigen tests and/or rapid POC molecular tests. All services and provisions delineated must adhere to guidelines set forth in the EUA. At the direction of the State, the selected vendor or vendors will need to provide diagnostic POC test kits for distribution throughout the State. The vendor(s) should be able to quickly and reliably supply tests that can be used for both diagnostic and screening purposes. Demand will vary based on community transmission patterns and determined need. All tests must include product information and use instructions. Vendor(s) must provide a website or direct channel for IDPH to submit shipment requests. The vendor(s) will fulfill orders by shipping tests to a designated State warehouse facility. Additionally, vendor(s) must provide technical assistance to IDPH and end users who administer POC tests. End users/test administrators may include, school nurses, staff from congregate care settings including nursing homes and correctional facilities or anyone meeting the criteria to administer POC tests, including CLIA certification and reporting requirements.

Vendor(s) must provide measures of test accuracy, such as studies supporting test sensitivity and specificity with the proposal response. Tests should produce results within 30-minutes of specimen collection. However, tests must yield results within a maximum of 90 minutes. Test kits must store safely at room temperature.

The State is seeking delivery, freight on board to destination of 12,000 molecular tests per week and 75,000 antigen tests per week. A single vendor could provide all tests, however multiple contracts may be awarded to meet the needed quantities. If multiple vendors are selected, each vendor should be able to provide a minimum of 6,000 molecular and/or 25,000 antigen tests per week. The vendor(s) shall deliver test kits to a State warehouse facility or other identified State location for storage and further distribution.

The vendor(s) must provide technical assistance and training to the end users on test administration. At a minimum, technical assistance must include an Illinois specific information page with Frequently Asked Questions (FAQ page) inserted in test kits, online access to training materials, and a contact for questions on the test manufacturer/distributor's website. At a minimum, training must include at least 6 live online webinar options at the request of IDPH and pre-recorded webinars for each test type. Access to trainings must be on the manufacturer/distributors technical assistance website. Training modules must be developed for each test type and cover test application, interpretation, and reporting of results. Training information and frequency will be developed and agreed upon in conjunction with IDPH.

Vendor(s) must provide a weekly report on the number of test kits by type delivered to the State warehouse facility. Vendor(s) must be able to provide regular reports as requested by IDPH that may include number of end users trained per month, number of calls received, and number of defective test kits have been returned.

State of Illinois
Point-of-Care COVID-19 Testing Acquisition
Request for Proposal
Date: 1/5/2022

Any equipment, supplies, staffing, technology systems or other resources used or acquired by the vendor(s) in the performance of this initiative during the term of the contract will be at the vendor's expense and shall remain the property of the vendor(s), excluding recorded training webinars .

The initial term of the contract will be 12 months from the date of contract execution. The State has the option to renew for up to 2 years. Renewal compensation will be the same as the initial term unless agreed upon by both parties.

The State will evaluate the proposals and make award(s) to the vendor(s) that best meet the current testing needs in Illinois. An award or awards will be made to a vendor(s) that fulfills the services requested and meets the listed requirements. Multiple awards may be issued based on availability of rapid POC molecular tests and rapid POC antigen tests.

Awarded vendor(s) are required to submit either FORM A or FORM B (which are attached with the posting) prior to contract execution. FORM A is 21 pages, and FORM B is three pages as it is certification of disclosure information as submitted in the Illinois Procurement Gateway. It is recommended that vendor(s) register with the Illinois Procurement Gateway, <https://ipg.vendorreg.com/>, as once registered FORM B is only required. Submission of the above-described forms or registration in the Illinois Procurement Gateway is a requirement to do business with the State.

Vendor(s) may not engage subcontractors to perform part of the services

Any vendor requiring clarification of any section of this RFP or wishing to comment on any requirement of the RFP must submit specific questions in writing no later than the deadline for questions indicated in the "Key Dates" section of this RFP. Questions may be emailed to the point of contact for this RFP listed below. Questions or comments not raised in writing on or before the deadline to submit questions are thereafter waived. At the close of the question period a copy of all questions or comments and the State's responses will be posted on the State's web site shown below. Every effort will be made to post this information as soon as possible after the question period ends, contingent on the number and complexity of the questions.

Key Dates

01/05/2022	RFP Released
01/11/2022	All questions from prospective vendors due via email to Sean.M.McAuliff@illinois.gov no later than 3:00pm CST
01/18/2022* Updated	Estimated Answers to questions from prospective vendors released via IDPH COVID-19 website link below: https://dph.illinois.gov/resource-center/funding-opportunities/request-for-proposal/covid19-poc-testing-rfp
1/24/2022* Updated	Submissions due via email to Sean.M.McAuliff@illinois.gov no later than 2:00 p.m. CST
1/28/2022* Updated	Estimated contract award
2/3/2022* Updated	Estimated start date

State of Illinois
Point-of-Care COVID-19 Testing Acquisition
Request for Proposal
Date: 1/5/2022

Directions

The State is seeking proposals from interested vendors, with Emergency Use Authorization from the U.S. Food and Drug Administration, who have the ability to provide an adequate supply of rapid POC antigen tests and/or POC molecular tests.

The proposal must be submitted as two separate documents. The first document will include the vendor's response as to how it will deliver the services required and cannot include any pricing information. The pricing information must be presented on the attached budget template (see Attachment A). Each document will be evaluated separately. Proposals should include:

- Name of vendor, vendor's address, and contact person, including work phone, cell phone, and email address.
- Operational Plan (not to exceed ten pages total) that describes the vendor's proposal as described in the Scope of Work below.
- Timeline that includes dates allowing for initial offering of test kits delivered to the State warehouse by January 31, 2022.
- Plan for obtaining and maintaining access to adequate supply of all necessary test kits and testing supplies, including estimated timeframes from the time an order is placed to date of delivery.
- References, which shall include the names and contact information for three entities for whom the vendor has provided similar services described in the proposal.
- Proposed pricing (submitted as a separate, clearly labeled attachment from the rest of the proposal).

Proposals must be submitted via email no later than 2:00 p.m., Central Standard Time **1/24/2022*** (**UPDATED**) to:

Sean M. McAuliff
Illinois Department of Public Health
Office of Disease Control
Sean.M.McAuliff@illinois.gov

The State reserves the right to award the vendor(s) that has the best overall proposal within the State's timelines and to issue supplemental solicitations as warranted.

Scope of Work

- A) **Overview:** To ensure the operation of a community testing program that meets the current demand throughout Illinois, the State seeks proposals for vendor provision of the following:
- a. Test kits - rapid POC antigen tests and POC molecular tests
 - b. Shipping of test kits to a State warehouse or other identified state location

State of Illinois
Point-of-Care COVID-19 Testing Acquisition
Request for Proposal
Date: 1/5/2022

- c. Online platform, or other electronic/direct means by which the State can order test kits as needed in various quantity and type
- d. Manufacturer/distributor website to include Illinois specific online technical support, and training for all test administrator/end users and IDPH staff (end users are anyone administering the tests on behalf of an organization such as school nurses or staff at correctional facilities)
- e. Training on administration of test kits, including interpretation and reporting of results to patients and ability to interface with State-operated databases to report results, as necessary
- f. Report weekly number of test kits delivered to State warehouse facility or other identified State location
- g. Provide ad hoc reports as requested

B) Operations and Management. The vendor must provide:

- a. FDA EUA POC test kits and all necessary equipment and/or supplies required to administer the tests.
- b. Studies or clinical evidence supporting the accuracy of test results (e.g., sensitivity, specificity)
- c. A method for the State to request test kits from the vendors
- d. Test kit shipments as requested to the State identified warehouse facility/facilities
- e. Technical support for test administrators during weekday business hours, 8:00 a.m. – 5:00 p.m. CST Monday - Friday
- f. Virtual trainings for end users on how to administer the tests properly and safely
- g. Ability to initiate services by February 1, 2022.
- h. Ability to provide at least 6,000 molecular test kits per week and/or 25,000 antigen tests per week at the time of initial agreement between the vendors and the State.
- i. Ability to meet all requirements listed in all sections of this RFP.

C) Billing: Vendors must bill the State monthly for the cost of test kits with electronic invoicing. Pricing is per test freight on board to the destination.

Additional Requirements

- A) Vendor’s proposed pricing shall be inclusive of all costs.
- B) A point of contact should be provided that represents the vendors and who can respond to all inquiries from the State.
- C) Vendors should have a technical support staff person to address issues with test kit contents, including missing or defective products, and adequate means of responding to customer concerns.

The chart below describes the elements of responsiveness that IDPH will evaluate in the vendors’ proposals.

Proposal Specification Checklist Table:

Please indicate, utilizing the table below, the section and page number where the requested information is listed in your proposal. Respondent must complete this Proposal Specification Checklist Table provided as Attachment B to identify how their proposal meets the requirements of the

State of Illinois
Point-of-Care COVID-19 Testing Acquisition
Request for Proposal
Date: 1/5/2022

solicitation.

<u>Mandatory Criteria</u>	<u>Vendor's Proposal Page Reference</u>
Emergency Use Authorization from the U.S. Food and Drug Administration for point-of-care tests, date of approval, and the age group approved for use.	Section Page(s)
Studies or clinical findings that showcase the accuracy of test results (e.g., sensitivity, specificity).	Section Page(s)
Test information and use instructions are provided for each test type.	Section Page(s)
References, which shall include the names and contact information for three entities for whom the vendor has provided similar services described in the proposal.	Section Page(s)
<u>Evaluation Criteria</u>	<u>Vendor's Proposal Page Reference</u>
Provide a plan that describes the types of tests provided and how initial delivery of tests by February 1, 2022 will be accomplished.	Section Page(s)
Describe the process and estimated time frame for each test type to be completed with patient results including the maximum test results available within an hour timeframe for groups of twenty patients.	Section Page(s)
Describe how vendor will maintain inventory of test kits, including response and delivery protocol and timeframe for responding to shipment requests from the State.	Section Page(s)
Describe vendor's ability to provide a minimum of 6,000 molecular tests per week and/or 25,000 antigen tests per week at the time of initial agreement between the vendors and the State, include description of test types and volumes vendor can supply.	Section Page(s)
Provide draft technical support plan for end user/IDPH staff including how questions and concerns are addressed and point of contact information.	Section Page(s)
Describe vendor ability to provide online training for end users on safe and proper test administration.	Section Page(s)

**State of Illinois
Point-of-Care COVID-19 Testing Acquisition
Request for Proposal
Date: 1/5/2022**