



ILLINOIS DEPARTMENT OF PUBLIC HEALTH
OFFICE OF HEALTH CARE REGULATION
DEVELOPMENTALLY DISABLED FACILITY ADVISORY BOARD MEETING
November 13, 2019 • 10:00 AM

Approved Meeting Minutes

I. Call to Order and Introductions

Meeting called to order at 10:04.

Members Present: Dr. Geunyeong Pyo (Springfield Office), Michael (Mike) Bibo (Springfield Office), Lois Sheaffer-Kramer (Chicago Office), Jeffrey Stauter (phone), Dr. Fabricio Balcazar (phone), Anne Fitz (non-voting member, phone)

Members Not Present: Margaret Cooch, Deborah Kennedy, Dale Simpson

IDPH Representatives: Aimee Isham, Dan Leivad, George Logan, Sean Dailey, Sara Wilcockson, Jennifer Uhles, Melinda Snyder

Guests: Marie Rucker

Quorum established.

II. Approval of Meeting Minutes

Discussion regarding the draft minutes for the August 7 meeting not being ready for approval yet. Mike Bibo stated in the past the Board members received the meeting packet in advance. He could not find the DD Advisory Board meeting information on the website. Mr. Bibo does think with both advisory boards (DD and LTC), information should be sent to Board members in advance. Aimee Isham stated a timeline is being established for both advisory boards – sending information to Board members will be included in that timeline.

III. Old Business

- A. **Annual Report:** 2018 report of IID complaints distributed and reviewed. Department confirmed this data only shows complaints not facility reported incidents. Several errors discovered so a corrected version will be provided at the next meeting. Discussion into how these numbers compare to 2017 data for quality improvement purposes. Historical data will be provided at next meeting
- B. **Approval of bylaws:** Discussion regarding bylaw draft. A vote to approve the bylaws was tabled until the next meeting as a quorum was met today with five voting members but not enough for an affirmative vote.

IV. New Business

A. Confirmation of meeting dates for 2020

- a. February 19, 2020
- b. May 13, 2020
- c. August 12, 2020
- d. November 12, 2020

B. Tentative meeting dates for 2021

- a. February 10, 2021
- b. May 12, 2021
- c. August 11, 2021
- d. November 10, 2021

V. Adjourn

Chairperson adjourned the meeting at 10:38AM.