

IDPH INSTITUTIONAL REVIEW BOARD / MEETING MINUTES

SUMMARY NOTES				
Topic	Reporting	Discussion Summary	Commitment / Progress (Action, Status, Outcome)	Accountable (Who / When)
		<p>Education/Training” in the <i>IDPH IRB Procedures Manual</i> accessible via the internet at: http://www.dph.illinois.gov/sites/default/files/publications/procedures.pdf</p> <ul style="list-style-type: none"> ○ Members will be sent reminders beginning 3-months prior to the recertification due date. ○ Dr. Kohrman advised board members to keep their certifications up-to-date in case of federal inspection, as the certifications are required for maintaining our status as a federally qualified IRB. 		
Reviews	Harold Duckler	<ul style="list-style-type: none"> ○ Harold Duckler distributed and discussed the current study status listing (attached). ○ Jenny Aguirre moved to approve it. George Dizikes seconded the motion. All approved. The motion was carried. 		
Illinois Trauma Registry	Joe Albanese	<ul style="list-style-type: none"> ○ Mr. Albanese provided an overview of the Illinois State Trauma Registry (ISTR) and the Head, Spinal cord and Violent Injury Registry (HSVR). ○ The Illinois trauma system was the first formalized trauma system in the nation. 		
Illinois Pre-Hospital Database: PHEPARMS overview	Dan Lee	<ul style="list-style-type: none"> ○ Mr. Lee provided an overview of the Illinois Prehospital Database. ○ The statute requiring collection of prehospital data is the EMS Systems Act (210 ILCS 50 § 3.195): http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=1226&ChapterID=21 ○ Paper based submission of data is to be phased out mid-2016 		
2015 Meeting Schedule	Kori Acosta	<ul style="list-style-type: none"> ○ Board Meetings are held on the 3rd Thursday of the 2nd month of each Quarter from 1:30-3 PM. ○ Ad Hoc Meetings are tentatively scheduled on the 3rd Thursday of all months when there are no Board 		

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		Meetings scheduled. ○ The next Quarter Board Meeting will take place November 19 th in the Director's Conference Room in Springfield & Room 711 in Chicago <i>*Videoconferencing Available</i>		
Public Comment	Arthur F. Kohrman, MD	○ Dr. Kohrman opened the floor to public comment. ○ There was none.		Public
Adjournment	Arthur F. Kohrman, MD	Jenny Aguirre moved to adjourn the meeting. Jane Fornoff seconded the motion. All approved. The meeting adjourned at 3:23 p.m.		