



ILLINOIS DEPARTMENT OF PUBLIC HEALTH
OFFICE OF HEALTH CARE REGULATION
525 W. JEFFERSON, SPRINGFIELD, IL.

LONG TERM CARE FACILITY ADVISORY BOARD SPECIAL MEETING

September 16, 2019 • 10:00 AM

APPROVED MEETING MINUTES

I. CALL TO ORDER AND INTRODUCTIONS:

Aimee Isham called board meeting to order.

MEMBERS PRESENT: Patrick Baalke*, Mike Bibo*, Karen Christensen*, Dr. Alma Labunski*, Bill Bell (Proxy for Dr. Albert Maurer*), Candice Moore* and Donna Ginther (Proxy for Ron Nunziato*), Mark McCurdy, George Bengel, Kelly Richards
***Indicates voting member**

MEMBERS NOT PRESENT: Dale Simpson, Dr. Albert Maurer*, Ron Nunziato*, Martin Gorbien*
***Indicates voting member**

IDPH REPRESENTATIVES: Debra Bryars, Erin Conley, Sean Dailey, Aimee Isham, Connie Jensen, George Logan, Jennifer Uhles and Sara Wilcockson.

GUESTS: Bill Bell, Donna Ginther, Matt Hartman, Eric Lane, Kirk Riva, and Kim Palermo.

- **A QUORUM WAS ESTABLISHED.**

II. New Business:

A. Part 300 Staffing Requirements - Discussion

- Staffing, facility rate, and staffing standards to be met.
- The definition of skilled and intermediate care are vague and need more specific guidelines. The definitions are needed in order for the Board to advise the department.
- HFS Proposal - the add-on payment of \$4.55 relating to staffing issues/HFS would be providing a template for providers on the staffing plans related to the add-on.

- Discussion around the topic of delayed rule making and possible trailer bill in the Veto Session.
- ❖ Board members agreed to have another special meeting for September 30, 2019.
- ❖ The department will take all comments under advisement and review.

B. Informed Consent – Discussion:

1. Under Section 300.1235 Waiver of Registered Nurse Staffing Requirements:

- Section 300.1235 (a): Discussion for clarification regarding the first sentence. The department will take under advisement and review.
 - Section 300.1235 (b) (1): Discussion of the word “rural” to be justified. The department will take under advisement and review.
 - Section 300.1235 (3) (B): Discussion (B) is already covered in (e).
 - Section 300.1235 (g): Discussion that waivers should go with the terms of the license.
 - Section 300.686 (a) (8): The word “Treatment” and “receiving the treatment” needs to be specific/clarified.
 - Section 300.686 (a) (8): The sentence “the likely and possible benefits” and “any other likely and possible consequences” to be changed to “most common”.
 - Section 300.686 (a) (7): Gradual dose reductions, the department requiring an informed consent that is already required in the regulations.
 - Section 300.686 (g) (2): Registered pharmacist and dispensing pharmacist.
 - Section 300.686 (g) (7): Availability of a surrogate decision maker.
 - Section 300.686 (g) (8): Surrogate decision maker, or both.
- ❖ Board Members suggested that the department adopt a fillable form for consent for Psychotropic Medication Administration.
 - ❖ The department will take all comments under advisement and review.

C. Informed Consent Form - Discussion:

- Medication category on the form to be changed to classification and or action.
- Any food-drug to be changed to common potential side effect or most common side effect.
- Under Medication Counseling to add the word “for.”
- To change the word “Prescribing” for the Physician’s signature to administering.
- Delegation of medications/tasks for RN and LPN.

❖ The department will take all comments under advisement and review.

III. Public Comment:

N/A - None

IV. Adjourn:

Board members agreed to adjourn.

Next Meeting:

❖ LTC Special Board Meeting is scheduled for September 30, 2019 at 10am – 12pm.