



ILLINOIS DEPARTMENT OF PUBLIC HEALTH  
OFFICE OF HEALTH CARE REGULATION  
525 W. JEFFERSON, SPRINGFIELD, IL.

**LONG TERM CARE FACILITY ADVISORY BOARD SPECIAL MEETING**

**September 30, 2019 • 10:00 AM**

**APPROVED MEETING MINUTES**

**I. CALL TO ORDER AND INTRODUCTIONS:**

Aimee Isham called board meeting to order.

MEMBERS PRESENT: Patrick Baalke\*, Mike Bibo\*, Karen Christensen\*, Dr. Alma Labunski\*, Matt Hartman (Proxy for Dr. Albert Maurer\*), Candice Moore\*, Ronald Nunziato\*, Mark McCurdy, George Bengel, Kelly Richards  
**\*Indicates voting member**

MEMBERS NOT PRESENT: Dr. Albert Maurer\*, Dale Simpson, Martin Gorbien\*  
**\*Indicates voting member**

IDPH REPRESENTATIVES: Debra Bryars, Erin Conley, Sean Dailey, Aimee Isham, Connie Jensen, George Logan, Jennifer Uhles and Sara Wilcockson.

GUESTS: Bill Bell, Donna Ginther, Matt Hartman, Eric Lane, Kirk Riva, Kim Palermo and Matt Werner.

- **A QUORUM WAS ESTABLISHED.**

**II. New Business:**

**A. Part 300 Staffing Requirements - Discussion**

- Staffing issues related to former definitions under the now repealed Appendix A.
- ❖ The department will take all comments under advisement and review.

**B. Part 300 Informed Consent – Discussion:**

- Discussion for the department to coordinate a meeting with all the stakeholders involved and the board members agreed.
  - Request for the board to have a special meeting the third week of October and was passed by 6 votes.
  - Discussion from previous meeting regarding the waiver for staffing requirements was revisited.
  - Discussion from previous meeting regarding the statutory language for prescriptions/medications was revisited.
- ❖ The department will take all comments under advisement and review.

**C. Informed Consent Form - Discussion:**

- The department is reviewing the current practice acts, health professionals, agreements, and authority.
  - Discussion from previous meeting for a few changes to be made on the form.
- ❖ Board Members suggested that the department adopt a fillable form for consent for Psychotropic Medication Administration.
- ❖ The department will take all comments under advisement and review.

**III. Public Comment:**

**None**

**IV. Adjourn:**

Board members agreed to adjourn.

**Next Meeting:**

- ❖ LTC Special Board Meeting is scheduled for October 23, 2019 at 2:15pm – 4:15pm.