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**Home Health, Home Services and Home Nursing Advisory Board Meeting
October 12, 2016 - 10:00 a.m. – 12:00 p.m.
Video Conference Locations:
525 W. Jefferson, 4th Floor, Springfield
122 S. Michigan Ave, 7th Floor, Room 711, Chicago**

The Meeting was called to order at 10:00 a.m.

Members Present: Teresa Garcia-Fitzgerald, Chair, Sheila McMackin, Doris Bryant, Visitacion (Gozo) Hicks, Jeffrey Workman, Patricia Gibson, Tina Moore, Michele Running, Patricia Menoni

Members Not Present: Michael Melinger, Donna McNally

Guests/Department Staff: Karen Senger, Kendra Fabish, Elaine Huddleston, Siji Varghese, Edward Pitts, Karen Coobs, Lori Hendren, Jeannie Font, Ashling Nelf, Marco Ramos, Jack Kreger, Michael Kernan, Jan Grimes, Rebecca Zuber, Kim Stevenson

Call to Order

Introductions:

Teresa Garcia-Fitzgerald, Chair called the meeting to order at 10:00 a.m. Board members, guests and Department staff were asked to introduce themselves. Board member Donna McNally went to the Bellwood video conference location that was not available for this meeting and was not able to be included in the count to establish a quorum. A quorum was not established at this time, and the Board was informed that the meeting would be informational only. A second call to order was conducted later at 10:30 a.m. and a quorum was finally established.

Discussion and Review of the January 13, 2016 Draft Minutes

The draft minutes of the January 13, 2016 Committee meeting were reviewed and discussed by the Committee. A motion was made to approve the minutes and was second, motion was unanimously carried.

OLD BUSINESS

Final Approved Copy of By-Laws

A final copy of the By-Laws that were approved January 13, 2016 was given to the Committee members.

NEW BUSINESS

New Division Chief Appointment

Karen Senger announced her recent promotion as the new Division Chief of Health Care Facilities and Programs. Kendra Fabish was introduced as the new Section Supervisor of Central Office as replacement for Karen Senger's previous position. Members were asked to be patient during this transition and understanding during this transition. Karen and Kendra were congratulated on their new positions.

Telehealth Devices

Karen Senger presented this information to the Board over the topic of Telehealth devices and identifying their limitations and usage in the Home Care setting. A brief discussion was conducted over the increase of utilizing Telehealth devices to report patient information, who is reporting the information, management of the data reported, and if any action is taken from this report. The Board expressed their questions and concerns about the increase of usage by Home Service Workers and non-medical assistances in the Health Care Setting. The Board further commented that this needs to be looked into further and develop some kind of parameter and limitation set for scope of care by Home Care Service Workers to be added to the regulations. Karen Senger commented will draft up something for legal and bring back to the Board. The Board agreed.

Sub-committee Report

Jack Kreger provided a handout for the Board to review and comment on that breaks down in more details the scope of care provided by Home Health Aides, Home Nursing and Home Service Workers in the Health Care setting. Board Members were informed that this overview and scope serves as a resource guide for providers as guidance tool in providing care to patients. The Sub-Committee is working on making this document available for the IDPH Website and to be linked by all providers and the public. Karen Senger asked if there were any questions or concerns on this document. Board members expressed no questions or concerns at this time. The Chair commented on what the next step would be for moving forward with this document. Karen Senger commented that the next step would be to send it to legal for final review and work with IT to put on IDPH Website. Board Members were thanked for their input and comments.

New Alzheimer's Association Training

Karen Senger presented this information to the Board for review and a brief discussion. Board members were provided a copy of Public Act 099-0822, written by the Alzheimer's Association concerning development of regulations in compliance with this proposed Act. Karen Senger recommended the Board review the document and deferred making any revisions at this time due to the public act is still in its early stages as the Alzheimer's Association is making changes to the law. Karen Senger suggested bringing back to the Board in January for further discussion to see where the Department is at with the development of the non-medical rules.

Home Health Agency Initial Applications Report

Karen Senger presented this information to the Board on the status of the Home Health Agency Initial application, number of HHA licensed only and licensed/certified by each quarter. Karen commented on the decrease of enrollment of initial applications due to the extended Moratorium that has now been in effect for three years. The extended moratorium now covers the entire state

and affects everyone applying for new license. There is an increase of change of ownerships (CHOWs) due more to the moratorium. A voluntary closure of license is on an increase partly due to Agencies not providing care and due to the extended moratorium. Involuntary closures of licenses are also due to the facility losing Medicare Certification. The new pre-claim process for newly licensed facilities for Medicare Certification has impacted the increase of closures of HHA Facilities.

Home Services, Home Nursing, Home Services Placement and Home Nursing Placement Applications Received and Licensed

Kendra Fabish presented this section to the Board that covered the status of Home Services, Home Nursing, Home Services Placement, and Home Nursing Placement (HS/HN/HSP/HNP) initial applications and number of licensed applications by each quarter for 2015 and 2016 for Board review. There was a dramatic increase of licenses in 2016 for Home Services, but not so much for Home Nursing applications. There is a six to nine month timeframe for an initial licensure application review process to be complete. There are sixteen to seventeen applications waiting for survey for the last three months due to a decrease in staff in order to conduct surveys. The Department has taken legal action, imposed fines and revoked some licenses due to practicing out-of-scope or by not completing the Health Care Worker Registry (HCWR) Background checks.

Home Health Agency Statewide Moratorium

Karen Senger presented this section to the Board that covered the extension and expansion of the Provider Enrollment Home Health Agency (HHA) moratoria referenced in the CMS S&C Memo. Board members were given a copy of the recent CMS S&C Memo; 16-30-HHA for informational purposes.

Effective July 29, 2016, CMS extended and expanded the HHA moratoria to cover state-wide for the following states of Illinois (IL), Florida (FL), Michigan (MI) and Texas (TX) for another six months. No new enrollee's or Initial HHA Medicare Surveys may be conducted and all activities on Initial certification actions in progress must now cease. All other processing of initial HHA enrollment application in the states listed above was ceased as of July 29, 2016

Change of Ownership applications (CHOW's) have been effected by the moratorium due to the 36 month rule. Some examples are if Medicare is denied and the facility does not meet the 36 month rule, the facility will need to start the application process over. Another is if a CHOW application is denied, then the 36 month ruling is enforced, and the Medicare number is not transferable.

Home Service Agency – Hiring CNAs

Karen Senger presented this information to the Board. Board members were given a copy of the 77 ILL. Adm. Code 300.663 (Skilled Nursing and Intermediate Care Facilities Code) CNA Section Part 395.50 definitions for informational purposes. In order to meet the requirement for Certified Nurse Assistant (CNAs) under this code must provide nursing-related services for monetary compensation under the clinical supervision of a licensed nurse for a period of 24 consecutive months since their most recent competency examination. Whenever a CNA loses their certificate, for whatever reason, will need to recertify they have worked under the clinical supervising licensed nurse for eight hours or twenty four months in order to meet the requirements set by this Code. If they are unable to verify this requirement they will need to re-

complete the Basic Nursing Assistant Training Program (BNATP) in order to properly satisfy the requirement for recertification of their CNA Certificate.

When hiring a CNA, an Employer should look at and properly verify the work history of a CNA to check if they have worked in a Health Care setting under the clinical supervision of a licensed nurse. Employment in a Home Services environment does not satisfy this requirement because the CNA is not directly working under the clinical supervision of a licensed nurse.

OASIS Training updates

Siji Varghese had nothing to present to the Board at this time.

Board Membership Update

Karen Senger presented this information on the status of Board membership, newly appointed membership applications and vacancies to the Board. The Department is waiting on Director approval for replacement for vacant position by Nancy Nelson. Also, at this time there is a vacant position for a physician and the Department has reached out to a nominee. There are still vacant positions that need to be filled on the Board with the newest one for Board Member Denise Schrader who resigned July of 2016. The Board was asked to submit any recommendations to the Department for nominations to help with reaching a full Board membership.

Future meetings

Teresa Garcia-Fitzgerald, Chair presented this information to the Committee. The Chair commented on the increase of members missing meetings and low attendance. The future meeting dates for 2017 were handed out to Board members for informational purposes. An overview of the dates, times, and meeting locations was reviewed and members were asked to mark their calendar accordingly. This schedule is final and has been confirmed for the next year for Meeting dates for 2017. Board members were reminded to make note of the meeting times and that two of the meetings will not have the Bellwood location available.

Next meeting dates:

- a. January 11, 2017 • 10:30 a.m. (122 S. Michigan Avenue, 7th Floor, Room 711 in Chicago, 525 W. Jefferson Street, 4th Floor in Springfield and 4212 St. Charles Road, in Bellwood)
- b. April 12, 2017 • 10:30 a.m. (122 S. Michigan Avenue, 7th Floor, Room 711 in Chicago and 525 W. Jefferson Street, 4th Floor in Springfield . The Bellwood location will not be available for this meeting)

Meeting adjourned at 11:30 p.m.