



122 S. Michigan Ave., Suite 700 • Chicago, IL 60603-6119 • [www.dph.illinois.gov](http://www.dph.illinois.gov)

**Meeting Minutes of:**  
**ILLINOIS DEPARTMENT OF PUBLIC HEALTH**  
**Levels of Care: Levels III and IV (LOC)**

December 18<sup>th</sup>, 2017  
 3:00 p.m. until 4:00 p.m.

<b>IDPH Offices</b> <b>69 W. Washington, 35<sup>th</sup> Floor</b> <b>Chicago, IL</b>	<b>IDPH Offices</b> <b>535 West Jefferson, 5<sup>th</sup> Floor</b> <b>Springfield, IL</b>
---	--

**Attendees**

Members in Attendance	Guests and IDPH
Beau Batton William Grobman (Phone) Don Houchins Jessica Kandel (Phone) Kim Kocur (Phone) Stephen Locher (Phone) Nicole Niwa	Amanda Bennett, IDPH Tanya Dworkin, IDPH Trishna Harris, IDPH Shannon Lightner, IDPH Alexander Smith, IDPH  Jenny Brandenburg Michael Fitzgerald Rick Pearl Shirley Scott
	<b>Members Not In Attendance</b> Kousiki Patra

**Meeting Minutes of:**  
**ILLINOIS DEPARTMENT OF PUBLIC HEALTH**  
**LEVELS OF CARE COMMITTEE: LEVELS III and IV MEETING**  
**December 18, 2017**  
**Page 2 of 3**

## **Motions**

1. **Motion to approve the minutes from November 2017.**
  - 1<sup>st</sup> Kim Kocur, 2<sup>nd</sup> William Grobman, Unanimous Yes
2. **Motion to adjourn.**
  - Unanimous yes.

## **Introductions and Welcome**

- Beau Batton, Chair of the committee, ask everyone in the room and on the phone to introduce themselves.

## **Agenda Items**

### **1. IDPH Update**

- The Illinois Department of Public Health (IDPH) staff was on hand to talk about upcoming combined meetings: 1) meeting with level I/II LOC WG regarding AWHONN Staffing guidelines and; 2) shared meeting with several LOC WG and the hospital facilities designation subcommittee of the PAC.

### **2. Level III Requirements**

- There was agreement that a “back-up” neonatologist should be available within 30 minutes in case of an unexpected emergency (e.g. urgent health condition for the on-call neonatologist)

#### **Surgical Guidelines**

- Discussion on the upcoming meeting and questions to ask during the AWHONN staffing meeting in January
- Discussed the surgical resources draft guidelines document that was sent to the committee members.
- **Public Comment:** Note that travel times for the ~50 miles in Chicagoland is much different than the rest of Illinois.
- Discussion on if the group would want to add the surgical resource guidelines during the rewrite? Should it be amended?
  - To amend the language on births happening at children’s centers

**Meeting Minutes of:**  
**ILLINOIS DEPARTMENT OF PUBLIC HEALTH**  
**LEVELS OF CARE COMMITTEE: LEVELS III and IV MEETING**  
**December 18, 2017**  
**Page 3 of 3**

- Proposal to change the language for Section 2.C.i.3 to identify a group of O.R. nurses who will consistently participate in pediatric and neonatal surgeries
- **Public Comment:** Number of required cases for surgical experience is not in the language
- Recommended having an identified team who will receive extra training and demonstrate additional competencies:
  - Recommended that pediatric radiology use the same language of: “Identify a group who will gain the proper competencies”

**3. Next Steps**

- Plan to Meet with AWHONN in January
- If there are any specific questions from the surgical guidelines, E-Mail Beau and he will cover the questions as a topic during the next meeting.
- **Public Comment:** None at this time of the end of the meeting. Public Comment was made throughout the course of the meeting.

**Adjournment**

Motion to adjourn, Unanimous yes.