



**Meeting Minutes of:  
ILLINOIS DEPARTMENT OF PUBLIC HEALTH  
Levels of Care: Transfers (LOC)**

**May 23, 2018  
12:00 p.m. until 1:30 p.m.**

<b>IDPH Offices</b> <b>69 W. Washington, 35<sup>th</sup> Floor</b> <b>Chicago, IL</b>	<b>IDPH Offices</b> <b>535 West Jefferson, 5<sup>th</sup> Floor</b> <b>Springfield, IL</b>
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**Attendees**

Members in Attendance	Guests and IDPH
Cindy Mitchell Jodi Hoskins Jean Goodman (Phone) Diane Long (Phone) Kshama Shah (Phone) Fiona Springman	Tanya Dworkin, IDPH Trishna Harris, IDPH Ashley Horne, IDPH Shannon Lightner, IDPH Alexander Smith, IDPH  Roma Allen Jenny Brandenburg Salena Kinser Carol Rosenbusch Myra Sabini Shirley Scott
	Members Not In Attendance
	Rob Abrams Frank Belmonte (Excused)

**Motions**

1. **Motion to approve the minutes from April 2018.**  
 - Fiona Sprigman 1<sup>st</sup>, Jean Goodman 2<sup>nd</sup>, Unanimous yes.
  
2. **Motion to adjourn.**  
 - Kshama Shah 1<sup>st</sup>, Fiona Springman 2<sup>nd</sup>, Unanimous yes.

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## **Introductions and Welcome**

- Cindy Mitchell, Chair of the committee, ask everyone in the room, in Springfield and Chicago, and on the phone to introduce themselves.

## **Agenda Items**

### **1. IDPH Updates**

- The Illinois Department of Public gave an update on the progress of the other levels of care meetings. The levels of care implementation workgroup is also set to begin at the end of June.
- IDPH also briefly spoke about their annual Women's Health conference upcoming in early June.
- IDPH is still trying to formalize a meeting with EMS presence.

### **2. Old Business**

#### *EMS Standards of Care*

- Discussions revisited on EMS.
  - IDPH suggested looking at issues to include into 640.
  - Also include issues that are not included in 640, such as implementation, and things they should consider moving forward.
- Discussion on training for the transport teams.
  - Cindy posed a question to the committee: What does the group want training to look like? Do you want an EMT? Or an RN with maternal experience?
  - Discussed possibly having a "skill set" list instead of a "personnel list"
    - The group would need to identify that "skill set"
  - The committee wants someone in transport who can manage airways. Whether that might be a paramedic or a RT.
  - The committee wants to focus on collaboration and education of personnel
  - Discussions on maternal transport team and possibly having 2 team make up: 1 RN with OB training and 1 person with airway training, ACLS, etc
    - **Public Comment:** Be careful about having an RN be on the transport team due to financial pressures and facilities straining to be able to staff an RN. Do not think that there is enough outcome data to support having an RN.
    - Discussion on the group wanting to make decisions based off what should be done from a quality prospective and not what individual hospital systems do.

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- **Public Comment:** Is there a current skill set checklist? Does it vary between facilities? A: It does vary, but not by much. There are specific trainings that need to be done.
- There was worry about labeling and requiring it as an RN as it might be too rigid.
- Discussion on possibly requiring a response time.

*Transport/evaluation Forms Revaluation*

- Revisited the discussion on the different transport forms.
  - The committee noted that the forms generally had a lot of the same information and then discussed what quality indicators that they think should get captured.
  - Discussions on:
    - Times
    - Outcome
    - Reason for transport
    - Reasons for transport delay: Equipment, inclement weather
    - CPR perform
    - Unintended hypothermia
  - Group suggested to revisit [www.gamutqi.org](http://www.gamutqi.org) as a resource
  - **Public Comment:** Suggested to review/revisit the Indiana's perinatal quality improvement collaboration – coordinated perinatal systems of care

*HIPPA Exception*

- Recommended to not put in the rule that it is required to share outcome data from the receiving hospital back to the sending hospital. Legally it will create a conflict.
- **Action Item:** The committee asked IDPH to further look into this issue.
- Discussed possibly sending a consent form (informed consent) to allow for data to be shared regarding the patient.
- **Action Item:** Tanya will follow-up with the IDPH contact for HIPAA for further guidance on the topic.

**3. Next Steps**

- Cindy will type up the recommendations so far for the committee to look at for the next meeting
- Wants to check to see what flight medics for a glance at trainings they do or are required of them.

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**4. Public Comment**

- None at the end of the meeting.
- There was public comment throughout.

**Adjournment**

The meeting was adjourned with unanimous approval.