



**ILLINOIS DEPARTMENT OF PUBLIC HEALTH
IMMT- COMMUNITY ENGAGEMENT SUBCOMMITTEE**

August 19, 2020
1:00 pm – 2:30 pm

Meeting Minutes

Present

Shirley Fleming
Cheryl Floyd
Jessica Lamberson
Tamela Milan-Alexander
Karyn Stewart

Virtual Meeting to occur via Cisco WebEx.

Video Conference:

<https://illinois.webex.com/illinois/j.php?MTID=m334ce265a45fbd5c50f6231419fed6cd>
Access Code: 133 774 7512

Join by Phone:

Telephone: (312) 535-8110 United States Toll (Chicago) // (415) 655-0002 US Toll
Event Number (access code): 133 774 7512

Call to Order:

The subcommittee meeting began at 1:07 pm with a welcome from Dr. Shirley Fleming, Subcommittee Co-Lead. Roll was taken, and the agenda approved. Dr. Shirley Fleming led the group in a centering and check-in exercise. Minutes from the August 19, 2020 meeting were reviewed and approved with no edits.

Public Comments

There were no public comments.

Reviewed Planning Document

The group went over the two objectives and the activities/action steps that fell under each objective. The objectives were edited. The group agreed that the document should indicate whether an activity is completed or not. The group also agreed that the listening sessions will help inform new questions for the survey that will be distributed to a larger audience of women and families. It was also determined that the subcommittee will limit the number of strategies per objective at this time. More specifically, there will be a maximum of two objectives for each strategy.

There was some discussion regarding what the other subcommittees were doing. Dr. Fleming mentioned that the Systems Subcommittee was working on social and environmental issues also, but they were just getting started, and would be reviewing existing policy, research and practice.

Update from Research Workgroup

The Research Workgroup were asked if they had any updates, and they did not have any at this time.

Next Steps

The group agreed to look at the Action Steps for the Planning document and fill in relevant information.

Karyn volunteered to help with the listening guide

Kenya will move the research document that was a separate google document into the subcommittee google drive. She will also try to recreate the document into an excel spreadsheet and send to Karyn.

Adjournment

With nothing further to discuss, the group did a one-word check out exercise and the meeting was adjourned at 2:13 pm.