

## Section 797.1400 Temporary Establishment Registration Information

A temporary certificate of registration may be issued by the Department for educational, trade show or product demonstration purposes that include body art procedures. The temporary certificate of registration shall be valid for a maximum of 14 calendar days. (Section 20 of Act)

### **Refer to the Body Art Legal Base for complete list of requirements.**

- 1 A body art establishment who wishes to obtain a temporary certificate of registration shall submit a temporary certificate of registration application for review to the Department at least 30 days prior to the event.
- 2 A temporary certificate of registration non-refundable fee of \$250 shall be paid for each event.
- 3 The Department shall not issue the temporary certificate of registration if the holder of a temporary certificate of registration fails to comply with all requirements of the Body Art Legal Base.
- 4 An inspection of the location identified on the temporary certificate of registration application shall be required prior to the performance of any body art procedures. The inspector will contact the responsible party listed on the application prior to the event to set up the required inspection time.
- 5 The establishment shall be contained in a completely enclosed location.
- 6 The temporary certificate of registration shall be prominently posted along with the warning statement provided by the Department (see Section 797.600(c)).
- 7 Copies of documentation of proof of Blood borne pathogen training for all artists are required to be available for review during inspection.
- 8 Conveniently located hand-washing facilities with liquid soap, paper towels and hot and cold water under adequate pressure shall be provided. Drainage in accordance with local plumbing codes is to be provided. Alcohol-based single-use hand wipes shall be available in each work station to augment the hand-washing requirements of this Section.
- 9 The establishment shall provide instrument sterilizing equipment in compliance with this Part, on which a spore test has been performed 30 or fewer days prior to the date of the event, **or** only single-use prepackaged sterilized equipment shall be allowed.
- 10 In performing body art procedures, the body artist/apprentice shall wear single-use medical grade gloves. Gloves shall be changed if they become contaminated by contact with any non-clean surfaces or objects or by contact with a third person. The gloves shall be discarded, at a minimum, after the completion of each procedure on an individual client, and hands shall be washed before the next pair of gloves is donned.
- 11 Sharps ready for disposal shall be disposed of in approved sharps disposal containers. Storage of regulated waste on site shall comply with the regulations in 29 CFR 1910.1030
- 12 No person shall perform any tattoo procedure upon a person under the age of 18 years that is prohibited by Sections 12-10 through 12-10.2(c) of the Criminal Code of 1961. Age verification shall be obtained by government issued identification containing a birth date and photograph
- 13 In any procedure other than tattooing, the parent or legal guardian shall sign a consent form in the presence of an operator/body artist.
- 14 Any body artist can refuse service to any individual, at any time, and for any reason.

# Temporary Body Art Establishment Registration Application

ILLINOIS DEPARTMENT OF PUBLIC HEALTH  
DIVISION OF FOOD, DRUGS AND DAIRIES  
525 W Jefferson St., Springfield, IL 62761-0001  
Phone 217-785-2439 - FAX 217-782-0943  
TTY (hearing impaired use only) 800-547-0466

Date Received:

Office use only

**Registration application and \$250.00 fee must be received at least 30 days prior to the event.**

Event name: \_\_\_\_\_

Address, city and county of event: \_\_\_\_\_

Date(s) of event: \_\_\_\_\_ Booth name: \_\_\_\_\_

Number of workstations at this booth: \_\_\_\_\_ List all artists working in the booth: \_\_\_\_\_

Contact name: \_\_\_\_\_ Contact phone number: \_\_\_\_\_

Contact permanent business name, address, city, state and zip: \_\_\_\_\_

**Proof of OSHA compliant blood borne pathogen training  
must be available for all artists upon inspection on the opening day of the event.**

Please make checks payable to the Illinois Department of Public Health in the amount of **\$250.00.**

**Signature** of most responsible person for this booth: \_\_\_\_\_

If there are any questions or concerns please call (217) 785-2439 or email: [dph.bodyart@illinois.gov](mailto:dph.bodyart@illinois.gov)

## **Mail completed application and fee to:**

Illinois Department of Public Health  
Div. of Food, Drugs and Dairies  
Body Art Program  
525 W. Jefferson St.  
Springfield, IL 62761

PERMIT NUMBER

FEE RECEIVED

COUNTY OF EVENT

Office use only

*Review the Body Art Legal Base to understand all requirements.*